

DIE & MOULD CHINA 2017

www.diemouldchina.com www.dmexpo.com



June 13 - 16, 2017

Shanghai New International Expo Centre (Hall E1-E5)

EXHIBITORS' MANUAL & ORDER FORMS



官方微信



China Die & Mould Industry Association



Shanghai International Exhibition Co., Ltd.

Guided & Supported by
the Ministry of Commerce of China
DMC 2017

www.cdmia.com.cn
www.diemouldchina.com
www.dmexpo.com



DIE & MOULD CHINA

— Promote Lean and Collaborative Manufacturing
Develop Mold and Forming Technology

13-16 June 2017

Shanghai New International Expo Center, China

Event Highlight:

- E1/E2** Overseas Area—Fine processing and manufacturing integration/
Automation, control and measurement integration/
Intelligent and efficient manufacturing techniques
from Japan, Korea, Europe and Taiwan region
- E3** 3D material increase manufacturing printing
Manufacturing equipment and tools and
the whole process solutions
- E4** All kinds of mould and forming
technology, punching machine and
plastic machinery
- E5** Solutions on auto dies,
C/F, GU integration of automobile
body-in-white
Mould lightweight forming technology
in automobile and aerospace industry



The most influential
industrial platform

with more than 30 years focusing
on equipment and mould making

Top Supplier Selection

Top mold manufacturing equipment, design, software provider, and material supplier selection
Selection by the user expert for the first time—Auto mould top suppliers
—Electronic mould top supplier

Market Development International Match-makings

International Match-making with **Japan** Buyers
Global Manufacturer VVIP Buyers from **500 Top Companies/Overseas Buyers Program**
From what industry—Auto, household appliances, IT etc.
From which area—USA, Europe, Turkey, Southeast Asia like Thailand, Vietnam and Indonesia etc.

DMC Visitor Promotion

- Cooperation with more than 90 overseas industry association
- Overseas buyers program – OBP treatment policy
- Cooperation with more than 50 logical industrial media
- Promotion in global top 20 industry exhibition
- 100,000 direct mailing
- 600,000 sms and 1,000,000 newsletters
- More than 100 visitor groups
- Visitor data base of 120,000 key industry visitors
- Creative cooperation with 30 domestic industry association

Guided & Supported by the Ministry of Commerce of China



DIE & MOULD CHINA

Concurrent Event

Event of the Industry

The 8th Secondary Council of CDMIA
Die and Mould Industry Development Conference

Top Supplier Selection

Top mold manufacturing equipment, design, software provider, and material supplier selection

Selection by the user expert for the first time — Auto mould top suppliers
— Electronic mould top suppliers

Market Development

International Match-makings

International Match-making with Japan Buyers

Global Manufacturer VVIP Buyers from 500 Top Companies/Overseas Buyers Program
From what industry?

—Auto, household appliances, IT etc.

From which area?

—USA, Europe, Turkey, Southeast Asia like Thailand, Vietnam and Indonesia etc.

Technology Seminar

Cutting-edge technology on punching and die molding seminar (by: Schuler AG)

Plastic forming and molding technology seminar

(by: Engel/KraussMaffei)

New technology of die casting mould seminar

Manufacturing automation and molding integration of die and mould seminar

3D manufacturing and molding technology seminar

Mould lightweight forming technology in automobile seminar

Photo Collection of Previous DMC Concurrent Event



BEKO Arcelik B2B



FADMA OBM 2016



Auto Mold Forum 2016



Mould B to B Match-making



Mould Morden Manufacturing Development Forum



AM in Tooling Application and Industry Promotion Forum 2016

Global Cooperation:

Related organizations from Australia, Belgium, Canada, France, Germany, India, the united Arab emirates, Turkey, Indonesia, Italy, the Czech republic, Japan, South Korea, Switzerland, Poland, Singapore, Thailand, the United States etc.

Overseas Supporters: UCIMU, JETRO, JFMA, KOTRA, TMDIA, HKMDC

You are warmly welcomed to our event!



DIE & MOULD CHINA

— Develop Mold and Forming Technology



- ◆ Automotive sheet covering mould
- Auto parts forming production line
- Auto parts mould
- Automobile electronic mould
- Auto mould standard parts



Exhibits in Hall E4 & E5



Exhibits Including

- ◆ Electronic mould and automated forming
- Home appliances mould and parts manufacturing
- Medical devices/commodities/instrumentation mould
- Aerospace vehicle components jigs and fixtures
- Rail transit product mould and mould parts
- Mould for packaging and formed part
- Machine moulding
- Die and mould standard parts
- Mould materials



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EXHIBITORS' MANUAL

This Exhibitors' Manual is designed to help you plan an effective display at this exhibition. It contains all the necessary information and order forms to aid you in making your exhibits arrangements.

GENERAL INFORMATION

1.DATES

The Exhibition will officially open on the morning of June 13, 2017 and close on the afternoon of June 16, 2017.

2.REGISTRATION, MOVE-IN AND DISMANTLING

Please register with the organizer's office in the exhibition hall

Hall E1, E2, E3 **June 10, 2017 (8:30 a.m. - 17:30 p.m.)**

Hall E1, E2, E3, E4, E5 **June 11, 2017 (8:30 a.m. - 17:30 p.m.)**

June 12, 2017 (8:30 a.m. - 20:30 p.m.)

All booth construction and decoration must be completed by 15:00 p.m., June 12, 2017 so that the Organizer can clean up the halls and conduct the final inspection of the entire area prior to the opening.

Dismantling period is

Hall E1, E2, E3

15:00 p.m. – 20:30 p.m. June 16, 2017

8:30 a.m. – 17:00 p.m. June 17, 2017.

Hall E4, E5

15:00 p.m. – 20:30 p.m. June 16, 2017

*Working hours: 8:30 a.m. - 17:30 p.m.

*Exhibitors are required to inform the Organizer of any overtime work. (Exhibitors have to pay for overtime)

3.EXHIBITION ACTIVITIES

Exhibition will run from June 13 to June 15, 2017. Opening hours for each day are: 8:30 a.m. - 17:30 p.m.

June 16, 2017. Opening hours are: 8:30 a.m. - 15:00 p.m.

Business Appointments - The Organizer will appoint a trade liaison officer who shall be responsible for arranging appointments with Chinese visitors, endusers and buyers for foreign exhibitors and participants. However the Organizer will not commit himself to the sales of exhibits.

Plant Visits - During the exhibition, optional plant visits might be arranged. If exhibitors are interested in the organized plant visits, registration should be made in the Organizer's office in the exhibition hall.

Seminars - Foreign exhibitors and participants can request the Organizer to arrange seminars to Chinese technicians on technical subjects.

4.COMMUNICATION DURING THE EXHIBITION

Fax and telephone services are available in the exhibition hall.

5.CUSTOMS

Tax is normally not levied for displays, stationery and drinks to be consumed in the exhibition hall. However import duty may be levied on those small gifts to be given out at stands, thus we do not encourage distribution of gifts.

All literature for distribution in the exhibition, as well as slides, videos and movies must be approved by the Chinese Customs in advance. For details, please check the manual for freight forwarding.

6.OFFICIAL FREIGHT FORWARDER - Separate Manual will be provided

Shanghai Expotrans Limited and Expotransworld Ltd. are appointed as the official freight forwarders. Shipping schedules, documentation and related matters will be handled directly between the official freight forwarders and exhibitors. Please contact their representatives in your country.

The contact details are:

For Hall E1, Hall E4, Hall E5

Miss Jenny Dong /Mr. Gu Peng

Shanghai Expotrans Limited

Unit 605-608, No.555 An Yuan Road, Shanghai, 200040, China

Tel: (86-21) 6013 1818

Fax: (86-21) 6013 1881

E-mail: dongjie@xptrs.com.cn, gupeng@xptrs.com.cn

For Hall E2, Hall E3

Mr. James Wu / Mr.Fisher Yu

Expotransworld Ltd.

Room 606-607, Office Tower B, NECC, No. 181 Lai Gang Road, Qing Pu District, Shanghai, China

Tel: (86-21) 5870 8717

Fax:(86-21) 5870 8719

E-mail: james.wu@expotransworld.com

fisher.yu@expotransworld.com

Shanghai Expotrans Limited and Expotransworld Ltd. will be responsible for the shipping, customs clearance and site handling of exhibitor's freight. Their offices or agents in your country will contact you with full details regarding shipping dates, costs, etc.

Exhibitors are advised to note the shipment deadline. All promotional materials, printed matters, videos and slides must be sent to Shanghai Expotrans Limited and Expotransworld Ltd. for submission to the Chinese Customs for approval in advance.

Exhibitors must arrange on-site forwarding through the official freight forwarders as requested by the Chinese transportation authorities for smooth co-ordination.

7.OFFICIAL BOOTH CONTRACTOR

Viewshop Exhibits & Display(Shanghai) Co., Ltd. and **Shanghai Arts And Sales Expo Ltd.** are appointed as the official booth contractors. The contact details are:

For Hall E1, Hall E4, Hall E5

Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.

Room A08-A10, No.1099 Guo Zhan Road, Shanghai, China, 200126

Tel : (86-21)3251 3138*212(Ms.Xu) /222(Mr.Zhang) /302(Ms.He)

Fax : (86-21)3251 7911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

For Hall E2, Hall E3

Ms. Eva

Shanghai Arts And Sales Expo Ltd.

Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai

Tel: (86-21) 5127 6786

Fax: (86-21) 5127 6799

E-mail: artsales@163.com

Booth contractors other than the above-mentioned are not allowed to enter the exhibition hall for construction without the approval of Shanghai International Exhibition Co., Ltd. For approval, they should make application in writing to the organizer at least one month before the opening of the exhibition.

8. MISCELLANEOUS

Climate - The average temperature in June is about 29 degrees centigrade.

Money - Currency exchange is available both in hotels and at the airport.

Cash - It is advisable to bring enough cash or traveler's checks to China. Because exhibition departments can only accept cash when payment of small amount occurs in the exhibition on site.

Insurance & Liabilities - Exhibitors and delegates are advised to effect insurance for their personal property, exhibits, travel and health. Responsibility is expressly denied for any loss or damage which may be fall any person or property of the exhibition from any cause whatsoever.

All Exhibitors participating in this Exhibition must arrange at their own cost "all-risk" insurance coverage from Origin Country up to their Exhibitors stand including duration of the Exhibition Period and return to domicile.

Exhibitors are strongly advised to pack and remove from the Exhibition area all portable, attractive and valuable items at the end of each day when the Exhibition closes as this is the time that there is the greatest risk of loss and theft. All these items must not be left unattended or out of sight at any time. The Organizers will not be responsible for the safety of articles of any kind brought into the Exhibition by the Exhibitors, their agents, contractors, visitors or any other persons whosoever.

Exhibitors shall ensure that they are fully covered by insurance and take up public liability and comprehensive protection. The period of liability of the Exhibitor shall be deemed to run from the time the Exhibitor or any of his agents or contractors first enter the Exhibition site, and to continue until all his exhibits and property have been removed.

The Exhibitor shall ensure, indemnify and hold the Organizers harmless in respect of all costs, claims, demand and expenses to which the Organizers may in any way be subjected as a result of any loss or injury arising to any person howsoever caused as a result of any act or default of the Exhibitor, his agents, contractors or invitees.

Exhibitors shall also be responsible for making good any loss or damage to any items which they have rented or hired from the official contractors. And Exhibitors shall take all necessary precautions to prevent any damage to their equipment, exhibits and displays before making any connection to the electrical supply of the official contractors.

Exhibitors must ensure that their temporary staff and the staff of their servants or agents are insured against claims for workman's compensation.

Exhibitors are required to provide evidence and proof of the above insurance to the Organizers/Show Manger of requested to do so.

Electric Power - The power supply in China is 220V, 50Hz (single phase), 380V, 50Hz (three-phase). The sockets and plugs used in China might be a little different from those in your home country, so modification on site might be

necessary. All electrical supplies must be ordered from the Organizer's appointed contractor.

Fire Precautions - All Exhibitors must comply with and ensure that all their contractors, staff, agents and servants, etc, comply with the prevailing government fire protection law and the fire protection law and the fire safety regulations and building codes of the Center. Fire lane in and around the Center must remain clear and unobstructed.

The constructing or finishing material used for stands or other construction must conform incombustible or nonflammable material approved by the fire control department, thereof combustion performance grade shall be no less than Grade B1 (flame resisting type), anti-flaming fire-proof treatment must be carried out for that which is flammable material for timberwork or top fishnet, it only can be used if it attains grade B1 and is approved by the fire control department. The inflammable material of elasticity cloth, black-out cloth, bamboo, straw, foam plastic etc. is strictly prohibited for use even if it is after anti-flaming fire-proof treatment.

Security - Please keep your personal belongings and exhibits in a safety place. Do not leave valuable exhibits or properties in the exhibition hall after show time every day.

Force Majeure - The timing and duration of the Exhibition may be altered, due to any cause whatsoever, beyond the control of the Organizers. The Organizers shall not be responsible for any loss sustained by the Exhibitor, which is directly or indirectly attributed to an Act of God such as fire, flood, earthquake, windstorm, epidemic disease or other natural disasters, act of any sovereign government, and any law and judgment relating to labor dispute. In the event of such circumstances, the money paid by the Exhibitor, or any part therefore, may not be refunded to the Exhibitor.

Emergency Assurance - The fire apparatus and other fire fighting devices shall be equipped for the stands with special decoration with the satisfactory quality and quantity. The stands with special decoration shall be equipped at all evident positions with emergency indicating lamps, identifying nighttime evacuating indication path. The safety inspection system shall be set up by the exhibitors and constructors, a person shall be assigned for fire control safe operation to ensure safety for the construction of the stand, exhibition and move-out. Should any accident happens, it must be reported to the organizers at the first time. The exhibitors and together with the constructors shall responsibly cooperate with the organizer and the concerned government departments and Show hall for all the activities of security tour inspection, rectification, emergency evacuation, and shall observe instruction and put into effect.

Important Notice - According to the rules and regulations of the exhibition, the exhibitors of special raw space should pay a deposit fee for cleaning exhibition area to the official contractor (available in remittance or cash only).

The badges for the workers of contractors and freight forwarder have to be filled with real name and photo according to the regulations of SNIIEC. For the detail, please call the SNIIEC, tel: +86 (0)21 2890 6100/6101/6102 or log in www.sniec.net.

Regulations on Booth Construction & Design Drawing Review:

All Indoor booths with height of or above 4.5m or roof structure covering the booth area above 50% must be reviewed

and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our HAH, the review is charged as RMB 25/SQM. For booths approved by their own Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 18/SQM, attached Page 56-57.

There will be limit of power supply in every hall in order to avoid power shortage. The limit of raw space booth in E1, E2, E3, E4, E5 and E6 is 500 Ampere per 1000 square meters (exhibition area). Please apply for the power supply with the limit, otherwise the organizer and the SNIEC can not ensure power supply.

All exhibitors and workers must wear safe-helmet and use safe-belt (if work over 2 meters).

All booths must switch off the electricity every day after the exhibition center closes. And SNIEC will cut off the main electricity supply after that. Exhibitor must submit a application to SNIEC next day morning to get the electricity re-supplied. Exhibitors who need 24 hours power supply should submit the application to the organizer in advance.

All booths should have its own safe regulation and safe supervisor to ensure the safety during the exhibition.

ORDER FORMS

Please be informed that forms with the sign of “★” must be filled and returned the Organizer before their deadlines

★ [FORM A] DIRECTORY LISTING

Deadline - April 15, 2017

Every exhibiting company is entitled to a free company listing which consists of the Exhibitor's name, booth number, Exhibitor's address, telephone number, fax number and a bilingual product description.

The directory will have a wide distribution and serve as a source of information for Government bodies, trading firms, specialists and end-users. In addition, copies will be sent by the supporting Organizations and CCPIT to related companies and institutions who cannot attend the show.

[FORM B1] ADVERTISING IN THE OFFICIAL EXHIBITION DIRECTORY

Deadline - April 30, 2017

Advertising will be accepted for publishing in the directory. It offers your company an excellent opportunity to further promote your products/services to visitors as well as industry specialists not attending the show.

[FORM B2] ADVERTISING ON ENTRANCE TICKETS

Deadline - March 20, 2017

Advertising in the Official entrance tickets will give your Company the opportunity to present your products / technology to the Chinese market. The tickets will be distributed to each visitor and specialist.

[FORM C] ADVERTISING SPACE ORDER

Deadline - May 1, 2017

Please fill in this form for Advertising Space Order and return it to Shanghai International Exhibition Co., Ltd. The Organizer will do the planning and layout as a whole. The final quantity and location of every exhibitor's advertisement will be sent to exhibitors.

[FORM D] SALES OF EXHIBITS

Deadline - May 10, 2017

It is our desire to assist you to sell your exhibits during the exhibition. However the Organizer cannot be responsible for the sales of exhibits, because it takes time to go through all the necessary procedures for importation. You are requested to submit to the Organizer the attached Form D with copies of catalogues before May 15, 2017.

From Form D collected, a list of exhibits to be sold will be prepared and distributed to all potential buyers throughout China for them to prepare foreign exchange for purchases during the Exhibition.

[FORM E] DELEGATION LIST

Deadline - May 20, 2017

Please fill in this form for your exhibitor's badges and list name and nationality of all company representatives who will be attending the Exhibition.

★ [FORM F] BOOTH CONSTRUCTION

The Exhibitors should use these forms to order their facilities and services. All electrical work must be undertaken by the Official Booth contractor only.

Please give full requirements and supply a layout for any special design, so that we can submit a quotation. Exhibitors renting raw space only are requested to send their layout to the Organizer for approval before May 5, 2017.

[FORM G] TICKET DISTRIBUTION*Deadline - May 13, 2017*

In order to provide your clients complementary entrance tickets, the organizer will allocate a certain amount of free tickets to each exhibitor.

All Chinese visitors must be officially invited by CCPIT Shanghai Sub-Council. All Chinese visitors will have to arrange and pay for their own transportation and lodging.

Please fill in Form G if you want to invite specific Chinese visitors of your own to the exhibition. To avoid misunderstanding and mistakes, please let us have their names and addresses in Chinese characters.

[FORM H] APPLICATION FOR PRESSURE TANKS

All pressure tanks and equipment brought into the Centre must conform to all relevant safety standards and regulations. If you need to use pressure tanks, you should fill in the Application Form and offer the Organizer and related department the detailed documents for approval.

[FORM I] SEMINAR*Deadline - May 13, 2017*

A program of technical seminars will be run in conjunction with the exhibition. It gives participating firms the opportunity to discuss their products and services, and exchange technical ideas with Chinese engineers and end-users. Please fill in the enclosed Form I and return it to the Organizer before Mar 13, 2017. You will be notified whether your proposed topic is accepted or not. If accepted, you are required to send to the Organizer 50 copies of bilingual (English/Chinese) handouts before May 13, 2017 with a fee of RMB5000-7000 per seminar application for hall rental, and other services.

[FORM J] MANPOWER

You can hire an interpreter, on-site receptionist or other personnel to assist you in your booth. Please fill out Form J and return it to us.

[FORM K] HOTEL RESERVATION*Deadline - June 10, 2017*

If the exhibitor would like to make hotel reservation, please fill out Form L and return it to us.

Form A: Directory Listing

Return to SIEC before April 15, 2017

Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web: www.dmccexpo.com

Each exhibitor is entitled to one free listing in the Official Exhibition Directory which contains full company and product descriptions of all exhibitors. Please fill in this form with a brief description (in both English and Chinese) of your business nature and technical descriptions of your products to be exhibited and promoted. Description of the exhibits and their significant features is important. Text should be limited to 100 words, extra text will be cut.

Exhibitors can login at www.dmccexpo.com and fill in the online Exhibitors' Manual.

Authorized by: _____ Position: _____

Signature: _____ Date: _____

Please return Form A by E-mail to: <u>dmchuikan@siec-ccpit.com</u>				Booth No.:	
Firm(English Name)					
Firm(Chinese Name)					
Address					
Tel:		E-mail:			
Fax:		Http:			
Description of exhibits:					
in English					
in Chinese					
<input type="checkbox"/> Your products will be classified in the product index of the exhibition directory. Please tick and fill in the space according to your exhibits and fax it to the organizer.					
Die & Mould					
Machining Equipment					
Machining Centers Milling Machines	EDM	Grinding Machines, Lathes, Punching machine, etc.	Inspecting and Testing Equipment & Instruments	Die & Mould CAD/CAM/CAE & ERP/PLM, Integration technology, etc.	Die & Mould, Die & Mould Standard Parts Die & Mould Accessories Die & Mould Materials
				Cutting Tools, Clucks / Fixture	Forming Equipment, Stamping Production line
				Auto Production: Hot/Heat Press Forming, Integration of Mould&Press, Welding Assembly Line	Others

Form B1: Advertising In The Official Exhibition Directory

Return to SIEC before April 30, 2017

Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web: www.dmccexpo.com

Advertising in the Official Bilingual Exhibition Directory will give your Company the opportunity to present your products/technology to the Chinese market. The Directory will be distributed at the Exhibition and given to selected government officials, companies and specialists prior to the exhibition.

Exhibitors are invited to advertise in the Official Exhibition Directory which is regarded by Chinese government bodies, trading corporations, research institutes and endusers as comprehensive source of information for future reference. Advertisements in the Official Exhibition Directory have a large and targeted audience.

NOTE: For maximum effectiveness, we suggest you prepare a translated version for your advertisement.

Please tick and fill in the space below:

A.

CATEGORY	✓	RATE (RMB)	TYPE SIZE (Accuracy ≥300dpi)	
			WIDTH	HEIGHT
Outside Backcover(4 Colors)		12,000	142 mm	210 mm
Inside Cover (4 Colors)		8,000	142 mm	210 mm
Full Page R.O.P. (4 Colors)		6,000	142 mm	210 mm

B. We require Chinese translation of advertisement. Please advise translation/
production cost (Please enclose sample advertisement).

Remarks

1. Printing method - Offset litho
2. Material Requirement: BW ad: positive films 4C ad: color separations and proofs
3. Advertising on the covers will be allotted on a "first come first served" basis.
4. Deadline for receipt of the material is April 30, 2017.

Authorized by: _____ Position: _____
(Please Print)

Exhibiting Company: _____ Booth No.: _____

Address: _____

Tel: _____ Fax: _____

Signature: _____ Date: _____

Form B2: Advertising on Entrance Tickets

Return to SIEC before March 20, 2017

Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web: www.dmccexpo.com

Advertising in the Official entrance tickets will give your Company the opportunity to present your products / technology to the Chinese market. The tickets will be distributed to each visitor and specialist.

NOTE: For maximum effectiveness, we suggest you prepare a translated version for your advertisement.

A. Please tick and fill in the space below

Quantity		Rate (RMB)	Type Size
10,000 Pcs		5,000	95mm × 210mm (Accuracy ≥300dpi)
20,000 Pcs		9,000	
30,000 Pcs		13,000	
40,000 Pcs		17,000	
100,000 Pcs		41,000	

B. We require Chinese translation of advertisement. Please advise translation / production cost. (Please enclose sample advertisement)

Remarks

1. Printing method - Offset litho
2. Please enclose 50% deposit with your booking form and the balance to accompany your advertising material.
3. Advertising on the tickets will be allotted on a "first come first served" basis.
4. Deadline for receipt of the material is Mar.10, 2017

Authorized by:
(Please Print)

Position:

Exhibiting Company:

Booth No.:

Address:

Tel:

Fax:

Signature:

Date:

FORM C: Advertising Space Order

Deadline: 1st May, 2017

Please return form to: Shanghai International Exhibition Co., Ltd.	Company:
Add: 8/F, OOCL Plaza, 841 Yan An Zhong Road, Shanghai 200040, China	Add:
Contact Person: Ms. Zhu	Contact Person:
Tel: (86-21)6279 2828×269	Tel: Fax:
Fax: (86-21)6545 5124 6512 4191	E-mail:
E-mail: zzl2011@siec-ccpit.com Web: www.dmccexpo.com	Booth No.: Signature:

No.	Item & Location	Specifications	Quantity	Unit Price RMB/Show Period
A	Balloon Banner	Balloon diameter 3m Banner Length 10m×0.9m	5	6000 (Release+Production)
E	Corridor Ad	3m×5m	4	7700 (Release+Production)
		3m×6m		9000 (Release+Production)
G	Movable Ad outdoor Board (large)	5m×8m	8	11700 (Release+Production)
H	Movable Ad outdoor Board (small)	5m×4m	6	5850 (Release+Production)
J	Corridor Ad on the ceiling	3.5m×0.7m (1# Entry Hall —Hall E1)	7	650 (Release)
L	Corridor Ad on the ceiling	5m×0.7m (Hall E1 —Hall E5)	50	650 (Release)
M	Ad post	3m×4m (Metal structure, inkjet printing)	-	5460 (Release+Production)
		3m×5m (Metal structure, inkjet printing)	-	6825 (Release+Production)
		3m×6m (Metal structure, inkjet printing)	-	8190 (Release+Production)
Q	Ground Ad release indoor and outdoor of exhibition halls	≤5sq.m.	-	1300 (Release)
		>5sq.m.	-	260/sq.m. (Release)

Notes:

1. Please fill in and send this form to Shanghai International Exhibition Co., Ltd. before May 1, 2017 if needed.
2. Receiving the form, the organizer will do the planning and layout as a whole and coordinate with SNIEC to confirm the final quantity and location of every exhibitor's advertisement. SNIEC is not responsible for any design.
3. All the locations may be modified due to license, city planning project, site-re-management, etc. The organizer will reserve the right of modification.
4. Please provide the disc of the advertising material meeting the requirement of size and production within 10 working days for us to execute the advertisement timely.

Form D: Sales of Exhibits

Return to: SIEC before May 10, 2017. Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191

I understand that the following list will be compiled into a List of Exhibits and distributed widely to related enterprises and companies in Die & Mould industry in Shanghai and other provinces for visitor and sale promotion. If I wish to sell the exhibits during the exhibition, I will forward to the Organizer 20 sets of documents, preferably in Chinese language. The documents should include the catalogue, specifications, proforma invoice and other vital information necessary for buyers to consider.

Authorized by:
(Please Print)

Position:

Exhibiting Company:

Booth No.:

Address:

Tel:

Fax:

Signature:

Date:

List of Exhibits(in Chinese & English)	Main Specification	Reference Price	Sold, Return or For sale

(For information on bonded warehouse, please refer to the next page)

Bonded Warehouse for Exhibits

Shanghai International Exhibition Co., Ltd. (SIEC) also operates a bonded warehouse specially for exhibits with the permission of Shanghai Customs. Those exhibitors may store their exhibits in the bonded warehouse within the period of six months (or one year for special reasons) if they intend to push the sales of their exhibits after the exhibition or remove the exhibits to another place in China for subsequent exhibition. During the period of storage, SIEC will render services as follows:

1. taking charge of transporting the exhibits to be stored from exhibition hall to the bonded warehouse.
2. responsible for proper storage of the exhibits, except in case of force majeure.
3. arranging customs formalities for the storage of the exhibits.
4. introducing and recommending the exhibits to customers, but not responsible for the sales of the exhibits.
5. helping importers go through the necessary formalities.
6. arranging customs formalities for the re-exportation of the exhibits if the exhibits can't be sold during the period of storage.

The service charge including the charges for truckage, fork-lifting, storage will be negotiated on the basis of the size, weight and description of the exhibits to be stored.

For storage services, please contact the Trade Liaison Office during the exhibition or Trade & Administration Department of SIEC after the exhibition.

Form E: Delegation List

Return to: SIEC before May 20, 2017. E-mail: dmcxiongka@siec-ccpit.com Web: www.dmcexpo.com

Please list name and nationality of all company representatives who will be attending the exhibition.

NAME	POSITION	NATIONALITY	COMPANY
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			

* This form is for your exhibitor's badges

Authorized by: _____ Position: _____
(Please Print)

Exhibiting Company: _____ Booth No.: _____

Address: _____

Tel: _____ Fax: _____

E-mail: _____ Signature: _____ Date: _____

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.

Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He) Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

Deadline : 5 May, 2017**【 表格 2 】 租用额外家具****【 FORM F2 】 RENTAL OF ADDITIONAL FURNITURE**

Item	Dimension	Unit Price(RMB)	Qty	Amount
AS01	Information Counter 咨询桌	[1000(L) x 500(W) x 750(H)mm]	100	
AS02	Lockable Cupboard 锁柜	[1000(L) x 500(W) x 750(H)mm]	150	
AS03	Low Display Cube 矮身展示台	[500(L) x 500(W) x 500(H)mm]	100	
AS04	Tall Display Cube 高身展示台	[500(L) x 500(W) x 1000(H)mm]	150	
AS05	Low Glass Showcase 矮身玻璃柜	[1000(L) x 500(W) x 1000(H)mm]	250	
AS06	Tall Glass Showcase(small) 高身玻璃柜	[500(L) x 500(W) x 2000(H)mm]	400	
AS07	Tall Glass Showcase(large) 高身玻璃柜	[1000(L) x 500(W) x 2000(H)mm]	500	
AS08	Cargo Rack 货架 (4层)	[1000(L) x 500(W) x 2000(H)mm]	400	
AS09	TV-Video Stand 电视柜	[750(L) x 500(W) x 1000(H)mm]	150	
AS10	Catalogue Holder A4 (Metal) 资料架A4	[950(L) x 50 (W) x 280(H)mm]	50	
AS11	Flat Shelf 平层板	[1000(L) x 300(W)]	40	
AS12	Sloped Shelf 斜层板	[1000(L) x 300(W)]	60	
AS13	Lockable Door 锁门	[950(W) x 2000(H)mm]	200	
AS14	Folding Door 折门	[950(W) x 2000(H)mm]	250	
AS15	Information Counter 阶梯型咨询桌	[1030(L) x 535(W) x 1100(H)mm]	200	
AS16	Panel 展板	[1000(W) x 2500(H)mm]	80	
AS17	Wastepaper Basket 废纸篓	[250(L) x 170(W) x 290(H)mm]	20	
MT01	Round Table 白面圆桌	[800(Φ) x 750(H)mm]	180	
MT02	Square Table 方台	[650(L) x 650(W) x 680(H)mm]	150	
C01	Folding Chair 折椅	[460(L) x 400(W) x 455(H)mm]	25	
C02	Black Leather Arm Chair 黑色皮椅	[570(L) x 440(W) x 455(H)mm]	100	
C03	Glisso 葫芦椅	[480(L) x 550(W) x 800(H)mm]	150	
S01	One Seat Sofa 单人沙发	[700(W) x 700(D) x 455(H)mm]	400	
S02	Sofa 双人沙发	[1500(W) x 700(D) x 450(H)mm]	600	
CT01	Coffee Table 单人咖啡台	[550(L) x 550(W) x 450(H)mm]	180	
CT02	Coffee Table 双人咖啡台	[1000(L) x 550(W) x 450(H)mm]	260	
BT01	Bar Table 吧台	[600(Φ) x 1000(H)mm]	250	
BS01	Bar Stool L型吧椅	[460(L) x 400(W) x 455(H)mm]	180	
BS02	Bar Stool S型吧椅	[370(L) x 850(H)mm]	150	
M01	Magazine Rack A 杂志架A	[380(L) x 1500(H)mm]	150	
M02	Magazine Rack B 杂志架B	[270(L) x 250(D) x 1200(H)mm]	180	
D01	Square table 长条桌 (不铺围裙)	[1200(L) x 600(W) x 750(H)mm]	250	
D02	Registration table (blue cover) 签到桌 (铺围裙)	[1200(L) x 600(W) x 750(H)mm]	350	

D03	Meeting Table会议桌	[1400(L) x 700(W) x 750(H)mm]	400		
SP02	Barricade for queue围栏	[1200(H) mm]	80		
SP03	Plant 1米植物	[1000(H)mm]	100		

- * 若您需要更多家具款式，请直接与我们联系。阻燃地毯的颜色请向我司垂询。
- * For more furniture rental, please contact our staff.
- * 延迟订单：超过截至日期，家具租赁将收取50%加急费；取消订单，只退还租赁费的30%
- * Late orders: 50% surcharge will be imposed for orders received after deadline. 50% surcharge for relocation of items.
Only 30% of the rental charge will be refunded for all cancellation of orders.
- * 请将家具摆放的位置图连同订单一起传真给我们，以便我们可以按照您的要求布置展台。
- * Please fax the layout of your booth to us with your order forms so that we can arrange accordingly.
- * 请将租赁费用在2017年5月5日之前支付我司，并且将汇款凭证传真给我们，上面注明展会名称、参展公司名称及展位号。
如果我们在2017年5月5日之前没有收到您的付款（以付款凭证上的日期为准），订单将自动取消。
- * Please make sure the payment have to be made before 5 May, 2017, and please fax your bank slip indicating your booth No. and the show name for our reference. If we are unable to receive your payment before 5 May, 2017 (based on our bank's record), your order will be cancelled automatically.
- * 展商应保证物品的完好，如造成损害或丢失，新怡展有权要求照价赔偿。
- * Exhibitors have a right to make rental items good, any damages or losses, VIEWSHOP has the right to charge the compensation.

所有租赁费须以以下任何一种方式一次付清，否则订单无效。

All orders must be accompanied with full payment either:

户名：新怡展（上海）展览展示有限公司

开户行：交通银行大华支行

银行帐号：310066302018010069670

BENEFICIARY BANK NAME: BANK OF CHINA SHANGHAI ZHABEI SUB-BRANCH

ADDRESS: NO. 218 HENGFENG ROAD SHANGHAI CHINA

SWIFT CODE: BKCHCNBJ300

BENEFICIARY A/C NO: 4429-62465001

BENEFICIARY NAME: VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD

申请单位EXHIBITOR'S AUTHORIZATION

联系人 Contact Person _____ 职位 Position _____

公司名称 Company Name _____

电话 Tel _____ 传真 Fax _____

展位号 Booth No. _____ 电子邮箱 Email _____

日期 Date _____ 签署及公司盖章 Signature & Company Chop _____

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.

Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He)

Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

Deadline : 5 May, 2017

【表格3】额外电器设施申请表

【FORM F3】RENTAL OF ADDITIONAL LIGHTING AND ELECTRICITY

	Item	Dimension	Unit Price(RMB)	Qty	Amount
A. 射灯及插座 Spotlight & Socket					
L01	金卤灯 HQI Floodlight	150W	200		
L02	石英长射灯 Halogen Longarm Spotlight	50W	150		
L03	长臂射灯 Long-arm Spotlight	100W	120		
L04	日光灯 Fluorescent Tube	40W	100		
P01	Power Socket(Square Pin) 插座	Max.500W (only for standard booth)	120		

B. 电视机及投影设备 TV & Projector

AV01	Projector 2500Lumini (include 100 inch projector screen) 投影仪+幕布 (2500流明, 100寸支架式幕布)	1 day (RMB3000 for deposit)	2500+3000		
		3 days (RMB3000 for deposit)	3500+3000		
AV02	42"LCD 42寸等离子	3 days (RMB4000 for deposit)	1300+2000		
	50" LCD 50寸等离子	3 days (RMB5000 for deposit)	1800+3000		
	DVD播放器 DVD Player	3 days (RMB500 for deposit)	300+500		
	笔记本电脑 Laptop	3 days (RMB2000 for deposit)	800+2000		

C. 其他 Others

E01	Refrigerator 90L 冰箱 (不含电源)	90L	700		
E02	Refrigerator 140L 双门冰箱 (不含电源)	140L	1000		
E03	Water Dispenser 饮水机 (不含电源)	每天增配一桶饮用水	350		

* 延迟订单: 超过 2017 年 5 月 5 日, 家具租赁将收取 50% 加急费, 取消订单, 我司将只退还租赁费的 30%

Late orders: 50% surcharge will be imposed for orders received after deadline.

50% surcharge for relocation of items.

Only 30% of the rental charge will be refunded for all cancellation of orders.

* 插座不可用作照明、接灯, 仅供小功率电器用电, 且不得超过插座最大功率。如有大功率设备需用电, 请额外申请机器用电。

* Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket.

For high power equipments, please order power supply additionally.

* 请展商将所定设施位置标于表格 7 中。若展商未能交回此表, 我们将预定之设备放置于贵司展台内任何位置。现场任何移位, 需另行支付设施费用的 100% 为移位费。

* If you need the more facilities order excluded in the list, please contact with me a.s.a.p.

All ordered items must be marked on the location plan in form F7.

申请单位 EXHIBITOR'S AUTHORIZATION

联系人 Contact Person _____ 职位 Position _____

公司名称 Company Name _____

电话 Tel _____ 传真 Fax _____

展位号 Booth No. _____ 电子邮箱 Email _____

日期 Date _____ 签署及公司盖章 Signature & Company Chop _____

展具租赁图片 Rental Furniture Picture



AS01
咨询桌
Information Counter
1000L x 500W x 750H mm



AS02
锁柜
Lockable Cupboard
1000L x 500W x 750H mm



AS03
矮身展示台
Low Display Cube
500L x 500W x 500H mm



AS04
高身展示台
Tall Display Cube
500L x 500W x 1000H mm



AS05
矮身玻璃柜
Low Glass Showcase
1000L x 500W x 1000H mm



AS06
高身玻璃柜
Tall Glass Showcase
500L x 500W x 2000H mm



AS07
高身玻璃柜
Tall Glass Showcase
1000L x 500W x 2000H mm



AS08
货架
Cargo Rack
1000L x 500W x 2000H mm



AS09
电视柜
TV-Video Stand
1000L x 500W x 1000H mm



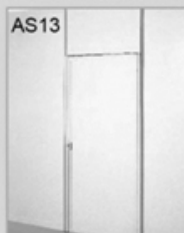
AS10
资料架
Catalogue Holder (metal)
950L x 500W x 280H mm



AS11
平层板
Flat Shelf
1000L x 300W mm



AS12
斜层板
Sloped Shelf
1000L x 300W mm



AS13
锁门
Lockable Door
950W x 2000H mm



AS14
折门
Folding Door
950W x 2000H mm



AS15
阶梯型咨询桌
Information Counter
1030L x 535W x 1100H mm



AS16
展板
Panel
1000W x 2500H mm



AS17
废物箱
Wastepaper Basket
250L x 170W x 290H mm



MT01
白色圆桌
Round Table
800∅ x 750H mm



MT02
方台
Square Table
650L x 650W x 700H mm



C01
折椅
Folding Chair
460W x 400D x 455H mm



C02
皮椅
Black Leather Chair
570W x 440D x 455H mm



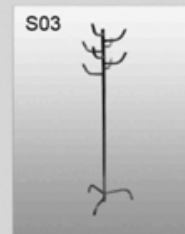
C03
蒺芦椅
Glisso
480W x 550mm x 800H mm



S01
沙发
One Seat Sofa
700W x 700D x 455H mm

























S02
沙发
Sofa
1500W x 700D x 450H mm



S03
站立衣架
Coat Hanger
1710H mm

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<p>CT01</p> 	<p>CT02</p> 	<p>BT01</p> 	<p>BS01</p> 	<p>BS02</p> 
<p>单人咖啡台 Coffee Table 550L x 550W x 450Hmm</p>	<p>双人咖啡台 Coffee Table 1000L x 550W x 450Hmm</p>	<p>吧桌 Bar Table 600L x 1000H mm</p>	<p>吧椅 Bar Stool 460W x 400D x 455H mm</p>	<p>吧椅 Bar Stool 370 x 850Hmm</p>
<p>M01</p> 	<p>M02</p> 	<p>D01</p> 	<p>D02</p> 	<p>D03</p> 
<p>杂志架 A Magazine Rack A 380 x 1500Hmm</p>	<p>杂志架 B Magazine Rack B 270 x 250 x 1200Hmm</p>	<p>长条桌 Square table 1200L x 600W x 750H mm</p>	<p>签到桌 (蓝色围裙) Registration table 1200L x 600W x 750H mm</p>	<p>会议桌 Meeting Table 1400L x 700W x 750Hmm</p>
<p>AV01</p> 	<p>AV02</p> 	<p>E01</p> 	<p>E02</p> 	<p>E03</p> 
<p>投影设备 Projector & Screen</p>	<p>LCD LCD (42"50")</p>	<p>冰箱 Refrigerator(90L) 550W x 550mm x 860Hmm</p>	<p>双门冰箱 Refrigerator(140L) 550W x 550mm x 1350Hmm</p>	<p>饮水机 Water Dispenser</p>
<p>SP02</p> 	<p>SP03</p> 	<p>L01</p> 	<p>L02</p> 	<p>L03</p> 
<p>围栏 Barricade for queue 1200H mm</p>	<p>植物 Plant 1000H mm</p>	<p>150W金卤灯 150W HQI floodlight</p>	<p>50W石英长臂射灯 50W halogen longarm spotlight</p>	<p>LED长臂射灯 9W LED Long Arm Spotlight</p>
<p>L04</p> 	<p>P01</p> 			
<p>40W日光灯 40W Fluorescent Tube</p>	<p>插座 Power Socket (Square Pin) Max.500W</p>			



新怡展(上海)展览展示有限公司
Viewshop Exhibits & Display(Shanghai)Co., Ltd.

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.

Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He) Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

Deadline : 5 May, 2017

【表格 4】照明用电租赁及悬挂点申请表

【FORM F4】Power Point - For Lighting AND Hanging Points

□ 我司已指定以下搭建公司，现将其信息填写如下：(特装必填)

Declaration of exhibitor nominated stand contractor for raw space (Required)

搭建公司 Stand contractor :		
现场负责人 Contact person:	联系电话 Onsite phone no.:	
联系地址 Address:		
电话 Tel.:	传真 Fax:	E-mail :

• 如您选择的是光地展位，请完整地填写此页表格，并在截止日期前传真或发邮件至新怡展（上海）展览展示有限公司。
If the exhibitors who have booked the "RAW SPACE STANDS" have chosen other contractors as the appointed contractors, please fill in the following form completely and send/fax to VIEWSHOP.

Item	Dimension	Unit Price(RMB)	Qty	Amount
------	-----------	-----------------	-----	--------

D. 照明用电 (馆外申请加收 50%) Power Point-For Lighting Use (50% additional for outdoor application)

1	15A/380V三相电源15 Amp Three Phase Power Point	1620		
2	30A/380V三相电源30 Amp Three Phase Power Point	2580		
3	60A/380V三相电源60 Amp Three Phase Power Point	4200		

E. 悬挂点 Hanging Points

1	Hanging Point	每个点承重小于150KG Load capacity 150kg/Point	2465		
2	展厅内空中广告发布及悬挂 Hanging Banner	≤5sqm, per side	2465		
		>5sqm, per side, per SQM	430		

* 以上所有设施展商不可自带，如有特殊要求，可直接与我司联系；

* Exhibitors are not allowed to carry these equipment by themselves. If exhibitor has any special order in furniture rental, please contact us directly.

* 每家光地展商必须为其展位订电箱，以用于机器或照明。

* All raw space exhibitors must order one number power main for lighting if they need power.
电力需将照明和机器用电分开申请。

* Main power for lighting/ for machine should be ordered separately.

* 悬挂点必须截至日期之前向主场承建商(新怡展)申报，并且提供悬挂结构细节图。未批准的结构将不允许在展会现场悬挂。任何展会现场有关吊点的申请将不予以批准。实际吊点数量以展馆工程部现场根据结构吊点的位置及重量计算悬挂点的数量核定为准。

* This form must be filled and submitted together with a detailed hanging sign drawing to VIEWSHOP before deadline. The filled hanging point quantity in order form is just estimated quantity. The final calculation of the quantity of hanging points can only be done after the hall owner has positioned the hanging structure onsite and the amount of hanging points at the ceiling is defined. Then these hanging points at the ceiling will be invoiced to the exhibitor.

* 延迟订单：超过 2017 年 5 月 5 日，所有租赁价格加收 50%；如果设施移位加收 100%；取消订单，只退还租金的 30%。

* Late orders: 50% surcharge will be imposed for orders received after deadline.

100% surcharge for relocation of items.

30% refundable for all cancellation of orders.

* Please refer to the bank details of our company in Form 1 for remittance.

* Exhibitors are required to mark on the Form 7 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

* 重要通知 :

****Important Notice**

光地 / 特装展台须在 2017 年 5 月 5 日前向主场承建商以汇款形式交纳保洁押金，现场不受理有关押金的现金缴纳手续。

Exhibitors of raw space stand should pay a deposit fee guaranteeing that you will clean out your exhibition area at the dismantling time to the official contractor.

100 平方米及以上人民币 20000 元 ;100 平方米以下人民币 10000 元。

Please pay deposit RMB10000 for area under 100 SQM

Please pay deposit RMB20000 for area over 100 SQM

请在布展期间至新怡展服务处领取押金收据，并凭此收据办理其他相关手续。

The exhibitors / contractors are recommended to pay the build-up deposit by CASH during move-in time and get the stamped receipt from Official Contractor.

汇款时保证信息的准确与详细，并将汇款底单标明清楚汇款公司名称、展位号等基本信息后及时发给主场承建商，如信息不明确、不详细将有可能导致进场手续无法正常办理，也将影响押金退还手续的正常运行。

展台拆除完毕后，展馆地面如无损坏并保持清洁，展馆设施没有遗失和损坏，经展馆相关人员确认签字后，主场承建商在一个月之内以汇款方式退还押金至原汇款账户（不可临时变更账户）。反之需照价赔偿。对于有额外赔偿、处罚的情况，新怡展将按照现场确定的标准有权直接从押金中扣除相应金额后再行退还。

After the stand is dismantled and cleaned out, the staff of the exhibition hall will check the floor and if it is intact and clean, upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB5000/10000 cash deposit on at VIEWSHOP onsite service counter. Otherwise, VIEWSHOP has the right to charge the compensation.

To those unpaid booth, organizer has right to reject its build-up and stop the power supplies, etc.

申请单位EXHIBITOR'S AUTHORIZATION

联系人 Contact Person _____ 职位 Position _____

公司名称 Company Name _____

电话 Tel _____ 传真 Fax _____

展位号 Booth No. _____ 电子邮箱 Email _____

日期 Date _____ 签署及公司盖章 Signature & Company Chop _____

Please Return to:

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Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms. Xu)/222(Mr. Zhang)/302(Ms. He) Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

Deadline : 5 May, 2017

【表格 5】特装业务信息表

【FORM F5】SPECIAL DESIGN REQUIREMENTS

如果您购买了光地展位，并且希望我司作为您的搭建公司，请详细填写下列表格并传真至我司，我们将尽快与您联系。同时，我们的设计师会根据您的要求，为您提供设计方案。

If the exhibitors who have booked the "RAW SPACE STANDS" are interested in appointing VIEWSHOP as your appointed contractor, please send this form to us ASAP, we will contact you and provide the stand design on the basis of your requirements with the quotation.

公司名称 Company Name:		
展位号 Booth No.:		
联系人 Contact Person:		
联系地址 Address:		
联系电话 Tel:	传真 Fax:	Email:
详细信息 Detailed Info:		
区域:		
Area:		
尺寸:		
Size:		
开口方向及数量:		
Open Side:		
基本要求:		
Basic Requirements:		
Website:		

或者您可以直接致电我们的特装部门。

Or you may contact to our Special Decoration Dept. directly.

联系人 : 叶青 先生

Contact Person : **Mr. David Ye**

Tel: 86-21-63806596/63806562/63806567

Fax: 86-21-63806381

E-mail: david.ye@viewshop.net

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.

Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He) Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

Deadline : 5 May, 2017

【表格6】机器用水/电/气及电话/网线赁申请表（特装必填）

【FORM F6】RENTAL OF ADDITIONAL FACILITIES (Required)

Items	Unit Price(RMB)	Quantity	Amount
F. 动力（机器）电源（馆外申请加收 50%）Power Point-For Machine Use(50% additional for outdoor application)			
1	15A/380V三相电源15 Amp Three Phase Power Point	1770	
2	30A/380V三相电源30 Amp Three Phase Power Point	2910	
3	60A/380V三相电源40 Amp Three Phase Power Point	4590	
4	100A/380V三相电源60 Amp Three Phase Power Point	8200	
5	150A/380V三相电源100 Amp Three Phase Power Point	12530	
G. 空压机（馆外不接受申请）Compressed Air (no outdoor application)			
1	排量≤0.4立方米/分钟，压力8~10kgf/cm ² ，10mm管径 0.5HP-5HP(≤0.4M ³ /Min & 8-10kgf/cm ²), Ø 10mm,	4380	
2	排量≤0.9立方米/分钟，压力8~10kgf/cm ² ，19mm管径 6HP-10HP(≤0.9M ³ /Min & 8-10kgf/cm ²), Ø 19mm,	5120	
3	排量≥1.0立方米/分钟，25mm管径 10 Bar, 1m ³ /Min, Ø 25mm	5850	
H. 水源（馆外申请加收 50%）Water Supply (50% additional for outdoor application)			
1	展台用水（上下水连接水管10米，管径：15mm，水压：4kg/cm ² ） Water supply to booth, with 10m pipe up & down, 15mm, P4kg/cm ²	2920	
2	机器用水（上下水连接水管10米，管径20mm，水压4kg/cm ² ） Water supply to machine, with 10m pipe up & down, 20mm, P4kg/cm ²	4390	
I. 电话线及上网服务 Telephone Line (without internet function) & Internet Access			
1	市内直线Local DD	Just for local telephone	880
2	国内直拨Domestic DD	另付1000元押金 RMB1000 for deposit	1170+1000
3	国际直拨Telephone line IDD	另付4000元押金 RMB4000 for deposit	3360+4000
4	基于光缆的10M共享宽带 10M Fiber-based Broadband,	一个公网IP地址 1 Public static IP address	5800
5	基于光缆的6M专线 6M Fiber-based Broadband,	一个公网IP地址 1 Public static IP address	8250
6	基于光缆的8M专线 8M Fiber-based Broadband,	一个公网IP地址 1 Public dedicated IP address	8700
7	基于光缆的10M专线 10M Fiber-based Broadband,	一个公网IP地址 1 Public dedicated IP address	9000

* 以上所有设施展商不可自带，如有特殊要求，可直接与我司联系；

* Exhibitors are not allowed to carry these equipment by themselves. If exhibitor has any special order in furniture rental, please contact us directly.

* 照明电箱与动力电箱必须分开申请，不能使用多用插座。

如需要 24 小时用电，请特别注明并标示清楚是哪个电源要 24 小时用电。

* Main power for lighting/ for machine should be ordered separately.

* 租用水源和空压机，展商需要自行负责提供与之相连的调节器。

* For water supply and air compressor, exhibitors are required to bring along their adaptor for connection to their equipment. (All rental charges are for the whole exhibition period.)

- * 参展商若对水源需要特殊的水温和水压，必须自己提供装置。
- * Exhibitors have to bring their own special regulating units if they require very specific water temperature or water pressure.
- * 标准展位如申请展馆水、电、气等设施的展商，需要以汇款形式缴纳 RMB3000 元押金，200A 电箱收取 RMB6500 元押金。
- * Exhibitors of shell scheme should pay RMB 3000 deposit in cash if they apply for hall facility (RMB6500 for 200A) when you move-in. Upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB3000/6500 deposit in cash onsite.
- * 租赁表中的报价均为整个展期的租赁价格。押金以汇款形式收取，展会结束后，待我司与展馆验收，确认展馆设施及我司展具没有遗失和损坏，主场承建商在一个月之内以汇款方式退还押金至原汇款账户（不可临时变更账户）。反之需照价赔偿。
- * 电话费押金需与租赁金额一并汇款至我司账户，我司将根据电话费实际使用情况在一个月之内以汇款方式退还押金至原汇款账户（不可临时变更账户）退还多余部分。
- * The deposit for the IDD/DDD should be remitted together with the rental fee. Correspondence will be charged separately. We will return the rest of the correspondence to your remittance account.
- * All items ordered are on rental basis. Exhibitors will therefore have to make a good of any damages or losses; otherwise VIEWSHOP has the right to charge the compensation.
- * 延迟订单：超过 2017 年 5 月 5 日，所有租赁价格加收 50%；如果设施移位加收 100%；取消订单，只退还租金的 30%。
- * Late orders: 50% surcharge will be imposed for orders received after deadline.
100% surcharge for relocation of items.
30% refundable for all cancellation of orders.
- * Please refer to the bank details of our company in Form 1 for remittance.
- * 请展商将所定设施位置标于表格 7 中。若展商未能交回此表，我们将预定之设备放置于贵司展台内任何位置。现场任何移位，需另行支付设施费用的 100% 为移位费。
- * Exhibitors are required to mark on the Form 7 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

申请单位 EXHIBITOR'S AUTHORIZATION

联系人 Contact Person _____ 职位 Position _____
公司名称 Company Name _____
电话 Tel _____ 传真 Fax _____
展位号 Booth No. _____ 电子邮箱 Email _____
日期 Date _____ 签署及公司盖章 Signature & Company Chop _____

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.

Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He) Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

Deadline : 5 May, 2017

【表格 7】特装展台设施位置图

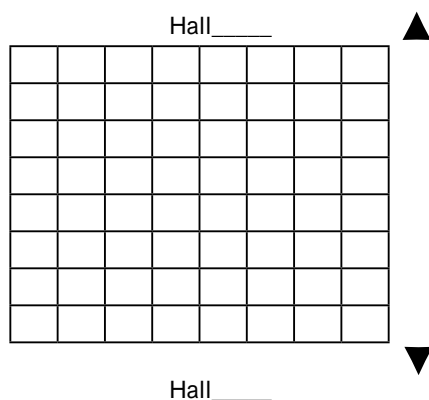
【FORM F7】FACILITIES LOCATION

展商如有设施预定（电箱、空压机、给排水、电话、上网线等），请完整地填写此页表格，并在截止日期前回传至新怡展。请在坐标图中标注：

If you have ordered some service, please fill in completely and returned/faxed it to VIEWSHOP before the deadline.

All items must be marked on the location plan below.

(每一小格为一平方米，请展商按照自己的展台大小表示)
(Scale: 1 = 1 square meter)



	100W Spotlight 短臂射灯
	100W Long-arm Spotlight 长臂射灯
	40W Fluorescent Tube 日光灯
	13Amp/220V Power Socket 单相插座
	___Amp/380V Power Point 三相电源
	Air Compressor 空气压缩机
	Water in/out 上下水源
	Telephone 电话

注意事项 : CONDITIONS

所有展期内的家具和电源装置必须注意：

* The conditions for rental of furniture and electrical installation are:

* 所有物品都以租赁为原则，物品必须保持完好无损。

* All items ordered are on rental basis and those items will have to be without any damages or losses when return.

* 任何关于租赁家具和装置的不满意必须在展览会开幕前一天提出，否则将被认为所订物品都完好。

* 为了保障用电安全，请参展商不要私自安装射灯、日光灯等各类灯具，若有特殊照明需要请移交新怡展安装接驳。

* Any failure regarding rental furniture/installation must be lodged the day before the exhibition commences. Otherwise all items are deemed that be received in good order.

Exhibitors are not permitted to fix their own spotlight or fluorescent light. Special lighting by exhibitors should be handled by VIEWSHOP for installation at a nominal price.

* 参展商必须在图上注明设备装置的位置，如果在 2017 年 5 月 5 日之前未收到设施位置图，贵司展台内任何位置。现场任何移位，须另行支付 100% 的设施移位费。

* Exhibitors are required to mark on the Form 7 (Stand Layout) the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

申请单位 EXHIBITOR'S AUTHORIZATION

联系人 Contact Person _____ 职位 Position _____

公司名称 Company Name _____

电话 Tel _____ 传真 Fax _____

展位号 Booth No. _____ 电子邮箱 Email _____

日期 Date _____ 签署及公司盖章 Signature & Company Chop _____

Please Return to:

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Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

Tel: +86(0)21-32513138*212(Ms.Xu)/222(Mr.Zhang)/302(Ms.He) Fax: +86(0)21-32517911

E-mail: sandy.xu@viewshop.net(E1), steven.zhang@viewshop.net(E4), cookie.he@viewshop.net(E5)

Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

特装展台搭建设计图纸审查的重要规定

The Important Notice of Special Booth Drawings

特装图纸递交格式与要求：

The provisions of the booth design drawings:

A. 图纸格式：必须是 JPG 格式，总大小为不超过 5MB 的压缩文件包。 File: no larger than 5MB.

压缩包文件名要求为展位号 + 展商名称 + 时间。 The file should be named by " Booth number + Exhibitor name + date "

B. 特装展位审核图纸包括：

a. 展台整体效果图（正、两侧面） d. 展台规划说明书及展台所用材料明细清单相关规格数据

b. 展台平面图 e. 电路图及电箱位置图

c. 尺寸图

Please submit the following drawings in duplicate:

a. Booth perspective drawing (1 front-side & two sides)

d. Detailed booth materials checklist

b. Floor plan

e. Facilities location

c. Structural drawing with dimension

C. 所有图纸必须按规定比例绘制，且必须标明详细的尺寸（单位：米）。传真的图纸不予受理。所有的图纸必须将尺寸用阿拉伯数字具体标识，切忌只用网格线标明，如有此情况发生，图纸将会被退还，拒行审核。

All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. All drawings must be specified in detailed dimensions (M)

D. 上述文件每页必须有负责人签字或公司盖章，否则将被视为无效文件而不被接受，由此所造成的损失，由展商及其委托的展台搭建公司自行承担！

The documents must have signature & company chop, or we will not acceptable. The builder shall be responsible for any delay thus caused.

特别提醒：

Specially notes:

1. 所有申请空地做特装搭建的企业，必须自行或通过其委托的展台搭建公司向新怡展公司提供全套特装展位审图文件。所有特装图纸都要经过主场搭建公司审核（高于或等于 4.5 米的单层结构、双层结构展台须经过国家一级注册结构工程师审核通过，且交至汉海进行复核），审核通过搭建公司方可进场施工。报图不合格的施工图纸，将被主场搭建公司发回重新修改，直至修改合格为止，方可进场施工。

All the raw space exhibitors should submit the design drawings to the VIEWSHOP by themselves or the contractors. All the drawings must be reviewed by VIEWSHOP (The stand design drawings of more than 4.5m of single layer booths or two-story booths must be reviewed and approved by Grade A National Registered Structural Engineer), or you cannot be permitted to enter into the venue to construct.

2. 特装设计图纸、搭建商信息表及以下二个附件文件为办理正常进馆手续的先决条件，有任何一个文件缺失，您都将无法正常办理进馆手续，请各位展商及搭建商务严格按照规定在截至日期前将各类应递交的资料、签署的文件传真或 e-mail 给大会指定承建商。

You cannot deal with move-in without anyone of the final drawings、Appendix I and Appendix II. Please send all to us before deadline.

Please Return to:

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Room A08-A10, No. 1099 Guo Zhan Road, Shanghai, China, 200126

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Contact: Ms. Sandy xu(E1), Mr. Zhang(E4), Ms. He(E5)

附件一：特装展台效果图审核标准表（特装必填） Appendix I: Special decoration booth design building regulation (Required)

请各位参展商或搭建商，遵守搭建安全要求，并认真填写以下表格。

The exhibitors and contractors are strictly committed to obeying the following rules and complete the form.

	ITEM	REGULATION	I AGREE	NOTES
1	限高 THE MAXIMUM HEIGHT FOR BOOTH CONSTRUCTION	根据主办单位要求的限高，不得超高 According to the organizer of the limited high requirements, and the higher is not be allowed		
2	灭火器 EXTINGUISHER	≤36平方米至少配备1组， >36平方米配备2组 ≤36sqm at least one pair >36sqm at least two pairs		
3	违禁材料 BANNED MATERIALS	1、严禁使用弹力布（弹力网眼布） 2、木结构须涂防火漆（尤其背面部分） 3、所用结构均做过防火处理 All materials used in the construction and decoration of a exhibitor must be frame retardant.		
4	结构背面处理 WALL REQUIREMENT	所有裸露在外的背墙均使用白色布（要阻燃），或白色板处理整洁 All exposed walls must be finished on all sides at the expense of exhibitor who owns the walls (fire prevention)		
5	额外电力及其他特殊设施 ADDITIONAL APPROVAL	截至日期之前向主场承建商（新怡展）申报并付款 Apply to VIEWSHOP Before the deadline		
6	展馆设施位置图 LOCATION PLAN	在展馆平面图的相应展位上标示，未递交位置图的接受主场搭建商的安排 Mark location of the Additional facilities on the floor plan, otherwise VIEWSHOP will install at their discretion		
7	展位地毯 BOOTH CARPET	使用符合规定的B1类阻燃地毯（并有证明材料） All the carpeting and floor coverings must have class B1 flame spread rating		
8	电工与电线接驳 ELECTRICIAL REQUIREMENT	所有电线必须穿管处理，不得裸露在外 All wires must wear tube processing		
9	图纸审核 BUILDING APPROVAL	1、双层展台、室外展台 2、室内单层高度超过4.5米（含4.5米）的特装展台 必须经过国家一级注册结构工程师审核通过，且交至汉海进行复核。 1. Indoor One-storey Booth NOT lower than 4.5m 2. The stand design drawings of more than 4.5m or two-story booths must be reviewed and approved by Grade A National Registered Structural Engineer		
10	吊点 HANGING POINT & ADVERTISING BANNER	截至日期之前向主场承建商（新怡展）申报，并且提供悬挂结构细节图。实际吊点数量以展馆工程现场根据结构吊点的位置及重量计算悬挂点的数量核定为准。展馆不接受现场预定。 Apply to VIEWSHOP with a detailed hanging sign drawing before deadline. Hanging point quantity will be calculated by SNIEC onsite		

注意：Notes：

- 1、以上表格中的全部审核项目必须全部通过，否则不予施工。
All the above forms must be completed and signed by the exhibitor / constructor (supervisors in charge of the work), otherwise not be allowed to construct.
- 2、施工负责人必须在此表格签字并盖公章，否则不予施工。
All the criteria in the form must be fully complied during Set up/Dismantle period.
- 3、现场施工若发生任何安全问题，或有损害展馆设施、结构，以及没有按照要求处理展台结构背墙的，主场搭建商在与主办方、展馆方协调后，有权根据其损害程度或实际现状，从搭建押金中予以扣款处罚。
In the event that the exhibit hall and the hall facilities is damaged or destroyed due to negligence or failure on the part of the exhibitor/ constructor to comply with the criteria in the form, the official contractors will deduct from the deposit after coordinated with the organizers and venues
- 4、现场施工人员，特别涉及电工，焊接工等必须经过专业培训持证上岗。遇紧急情况须有相应的应对措施。
All the electrician and welder are requested to have the relevant industry training certificates.
- 5、每天展会结束后专人负责检查各展台用电超负荷情况并关闭展台上的所有电源。
The contractor should check up the electricity detail and close the booth main power every day of the show time.
The constructor will adhere to all rules and regulations and shall complete their assigned services within the official time limits of move-in and move-out as soon as published by Show Management. Exhibitors are responsible for the action of their constructor.

特别提醒：

上海市消防局着重要求展览特装展台“必须使用难燃型（B1级）地毯、木结构背板须涂防火漆、禁止使用弹力布”，届时展览现场会有展馆及消防部门组成的联合监管队伍对特装展位进行检查，如有违反，现场整改拆除并停止该展位展出。被查处的展台不仅严重影响自身展出，并可能遭受高额罚款。

BUILDING APPROVAL

- (1) The drawings must be inspected by the drawing approval company appointed by SNIEC(Hah)
- (2) The drawings ,which are reviewed by registered structural engineer, must be re-inspected by the drawing approval company appointed by SNIEC(Hah)
- (3) For construction and design drawings for indoor one-storey booths NOT lower than 4.5m or two-storey booth without approval of top level certified structural engineer, the organizer keeps the right to prevent the construction by such exhibitors / contractors in the scope of the exhibition centre.

公司名称Company name:

展位号Booth Number:

施工单位签章The contractor Signature:

责任人签Contact person Signature:

责任人手机 On-side Mobile Phone:

日期DATE: / /



Shanghai New International Expo Centre Co., Ltd.
上海新国际博览中心有限公司

Appendix 2

Safety Commitment of the Erection Contractor

We, the erection contractor (hereinafter referred to as "the Contractor"), are committed to strictly obeying the following rules during exhibition hall improvements, booth erection, and dismantling operations within the confines of the Shanghai New International Expo Centre Co., Ltd. (hereinafter referred to as the "SNIEC"), so as to ensure the common facilities within the SNIEC are well protected, the construction work is carried out in a safe manner, and the SNIEC is kept quiet, safe, and clean.

1. The Contractor shall strictly abide by the laws, rules and regulations on work safety, fire safety, and labor protection promulgated by the state and Shanghai municipal governments and relevant administrative departments.
2. The Contractor shall take charge to educate its on-site workers on work safety, ensuring that the workers carry all relevant work permits, and ensuring that all its workers work with their helmets on and, when working at heights above 2 meters, wear safety harnesses. The Contractor shall urge its transport staff to work according to all relevant safety regulations, and take protective measures to ensure work safety and fire safety according to regulations. The Contractor shall designate a person, who shall be readily recognizable at the site, to take charge of on-site day-to-day safety supervision.
3. The workers of the Contractor shall closely follow the rules on the operation and use of the facilities and equipment in and out of the exhibition hall, and facilitate the checking and supervision of the SNIEC's staff on the improvement work.
4. During work execution, the Contractor shall strictly follow the SNIEC's rules on work safety and fire safety; and shall bear all responsibilities and consequences in result of the failure

Appendix 2

Safety Commitment of the Erection Contractor

We, the erection contractor (hereinafter referred to as "the Contractor"), are committed to strictly obeying the following rules during exhibition hall improvements, booth erection, and dismantling operations within the confines of the Shanghai New International Expo Centre Co., Ltd. (hereinafter referred to as the "SNIEC"), so as to ensure the common facilities within the SNIEC are well protected, the construction work is carried out in a safe manner, and the SNIEC is kept quiet, safe, and clean.

1. The Contractor shall strictly abide by the laws, rules and regulations on work safety, fire safety, and labor protection promulgated by the state and Shanghai municipal governments and relevant administrative departments.
2. The Contractor shall take charge to educate its on-site workers on work safety, ensuring that the workers carry all relevant work permits, and ensuring that all its workers work with their helmets on and, when working at heights above 2 meters, wear safety harnesses. The Contractor shall urge its transport staff to work according to all relevant safety regulations, and take protective measures to ensure work safety and fire safety according to regulations. The Contractor shall designate a person, who shall be readily recognizable at the site, to take charge of on-site day-to-day safety supervision.
3. The workers of the Contractor shall closely follow the rules on the operation and use of the facilities and equipment in and out of the exhibition hall, and facilitate the checking and supervision of the SNIEC's staff on the improvement work.
4. During work execution, the Contractor shall strictly follow the SNIEC's rules on work safety and fire safety; and shall bear all responsibilities and consequences in result of the failure

上海浦东新区龙阳路 2345 号
电话: (0086)-21-2890 6666
传真: (0086)-21-2890 6777
e-mail: info@sniec.net

2345 Longyang Road Pudong Shanghai
Tel: (0086)-21-2890 6666
Fax: (0086)-21-2890 6777
e-mail: info@sniec.net



Shanghai New International Expo Centre Co., Ltd.

上海新国际博览中心有限公司

expressly banned by national laws and regulations.

Should there be any consequences due to the Contractor's failure to follow the aforementioned rules, the Contractor will be liable for punishment from the SNIEC, the sponsors of the exhibition, and the security staff of the exhibition hall, and bear all possible resulting economic and legal liabilities.

No. & Name of the Booth:

Seal of the Contractor:

Signature of the Person in Charge:

Date: ___/___/___(DD/MM/YY)

上海浦东新区龙阳路 2345 号
电话: (0086)-21-2890 6666
传真: (0086)-21-2890 6777
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Tel: (0086)-21-2890 6666
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e-mail: info@sniec.net

Form F1: Company Name For Stand Fascia

表格 1 标准展台招牌板资料

Deadline: 5 May , 2017

截止日期 :2017 年 5 月 5 日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	() Standard booth () Special booth	
Signature : 填表人 :	Booth No. : 展台号码 :	

· **This Form must be filled in completely by every exhibitor who booked the Standard Booth.**

And then must be returned/faxed to Shanghai Arts and Sales Expo before the deadline.

标准展台展商必须完整地填写此页表格，并在截止日期前将信息传真或邮寄至上海雅诗建筑工程有限公司。

[1] ENGLISH NAME: PLEASE USE BLOCK LETTERS

英文名称 :请在下列空格中填写贵公司在招牌板上之英文名称 (字迹请书写端正)

[2] CHINESE NAME: PLEASE WRITE CLEARLY

中文名称 :请在下列空格中填写贵公司在招牌板上之中文名称 (字迹请书写端正)

· **If we don't receive your Fascia Board details by the above deadline, we will make your Fascia Board according to the Information by Organizer. If you want to change the content of the Fascia Board On-site, you should pay for the additional money.**

若展商未能交回此表格，我们将按主办单位提供的展商信息制作贵公司招牌板，现场如需更改，须另行收取费用。

· **If you want to put your logo on the fascia board, please send a sample to us, and then we will give you the quotation. (The logo should not larger than 200mm ×200mm.)**

若展商需要在公司招牌上添加 Logo (最大尺寸 200 × 200mm)，请将 Logo 传真或 E-mail 至我司，我们将尽快给您报价。

· **Please send us the quotation based on the logo. (If you require please in the)**

公司 Logo 添加与否由参展公司自定，请在 () 内打 。

() Please give the quotation according to the logo.

请按我司附上的 Logo 报价

() We don't need this service.

我司不需要此项服务

Form F2: Additional Furniture Rental

表格 2 家具租赁申请表

Deadline: 5 May, 2017

截止日期 : 2017 年 5 月 5 日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	() Standard booth () Special booth	
	Signature :	Booth No. :
	填表人 :	展台号码 :

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/fax to Shanghai Arts and Sales Exp before the deadline.
展商如需预定家具设备, 请完整地填写此页表格, 并在截止日期前传真或邮寄至上海雅诗建筑工程有限公司。
- The rental time is one exhibition period. Please look at the Stylebook. (家具租赁时间为一个展期)。

Item	Description(mm)	Unit (RMB)	Qty.	Total
CH-01	Folding Chair 折椅	25.00		
CH-02	Grey Fabric Chair 灰绒椅	100.00		
CH-06	Bar Chair 吧椅	150.00		
CH-08	Sofa 沙发	500.00		
FX-01	Folding Door 折门 1000W*2000H	110.00		
FX-02	Flat/Slope Shelf 平 / 斜层板 1000W*300D	70.00/80.00		
FX-03	Cost Stand 落地衣架	100.00		
FX-06	Catalogue Holder 刊物架	70.00		
TA-01	Round Table 圆桌 DIA800*750H	120.00		
TA-02	Glass Round Table 玻璃圆桌 DIA800 × 750H	120.00		
TA-03	Square Table 四方桌 700W*700D*750H	120.00		
TA-04	Rectangular Table 长方桌 1200W*800D*750H	140.00		
TA-06	Coffee Table 咖啡桌 500W*500D*450H	150.00		
TA-07	Information Counter 询问桌 1000W*500D*750H	110.00		
TA-08	Table Showcase with lock 玻璃锁柜 1000W*500D*900H	280.00		
TA-09	Tall Showcase 玻璃高饰柜 1000W*500D*2500H	450.00		
TA-10	Lockable cabinet ... 锁柜 1000W*500D*750H	150.00		
TA-11	DisplayCube 展示台 500W*500D*500H/1000H	140.00/150.00		
	System Panel 展板 1000W/500W*2500H	100.00/70.00		
	Waste Paper Basket 废纸篓	10.00		
	Carpet 地毯 /m ²	25.00		
Totalize:				

- Late order : 50% penalty fee will be charged for any late orders received after the deadline;
超过截止日期, 所有租赁价格加收 50% ; 增加、移位或取消将收取 50% 费用。
- Refer to back page for payment details; Please look at the remittance information in Form 6.
所有预定订单必须连同款项一并交至我司, 方为有效。(汇款方式详见表格 6)

Form F3: Additional Electrical Rental

表格 3 电具租赁申请表

Deadline: 5 May, 2017

截止日期 : 2017 年 5 月 5 日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	<input type="checkbox"/> Standard booth <input type="checkbox"/> Special booth	
	Signature : 填表人 :	Booth No. : 展台号码 :

- **This Form must be filled in completely by every exhibitor who require the service. And must be returned/fax to Shanghai Arts and Sales Expo before the deadline.**

展商如需预定家具设备, 请完整地填写此页表格, 并在截止日期前传真或邮寄至上海雅诗建筑工程有限公司。

- **The rental time is one exhibition period. Please look at the Stylebook. (家具的租赁时间为一个展期)。**

Item	Description(mm)		Unit(RMB)	Qty.	Total
EL-01	Spotlight	短臂射灯 100W	90.00		
EL-02	Longarm Spotlight	长臂射灯 100W	110.00		
EL-03	Floodlight	小太阳 300W	180.00		
EL-04	Flourescent	日光灯 40W	100.00		
EL-05	Metal Halide	金卤灯 150W	260.00		
EL-06	Socket	插座 500W/1000W	120.00/150.00		
EL-07	Fax machine	传真机 (Excluding RMB1000 -for deposit)	1000.00		
EL-08	Copy machine	复印机 (Excluding RMB2000 -for deposit)	1800.00		
EL-09	Water machine	饮水机	180.00		
EL-10	Coffee machin	咖啡机	200.00		
EL-12	Refrigerator(Small)	小冰箱 (ExcludingRMB500-for deposit)	800.00		
	Plasma 42"	42" 等离子	3000.00		
Totalize:					

- Late order : 50% penalty fee will be charged for any late orders received after the deadline;
超过截止日期, 所有租赁价格加收 50% ; 增加、移位或取消将收取 50% 费用。
- After we receive your order forms, we will issue the invoice for you. Please make the payment before the deadline on invoice.
收到订单后将回传《付款通知》确认 ; 请在《付款通知》上的截止日期前汇款。
- Please look at the remittance information in Form 6. (汇款方式详见表格 6)

Form F4: Equipment & Fittings Rental I

表格 4 设施租赁申请表

Deadline: 5 May, 2017

截止日期 : 2017 年 5 月 5 日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	<input type="checkbox"/> Standard booth <input type="checkbox"/> Special booth	
	Signature : 填表人 :	Booth No. : 展台号码 :

If the exhibitors who have booked the "RAW SPACE STANDS" have chosen other contractors as the appointed contractors, please fill in the following form completely and send/fax us (For this form is asked be declared by the Expo Center). 若您预订的是“光地”展位, 并委托其他公司作为您指定搭建商, 请将此搭建商的资料填写完整并传真至我司。

Stand Contractor: (搭建公司)	Tel:
Address: (地址)	Contact person: (联络人)
Fax:	Email:
	Worker entrance badge: (布展证)

- The rental time is one exhibition period. (设施租赁时间为一个展期, 特装展商必须申请照明用电)
- ALL ORDERED ITEMS MUST BE MARKED ON THE LOCATION PLAN IN FORM 7 所有租赁项目必须将其摆放位置标示于表格 7 中

Item	Description	Unit(RMB)	Qty	Subtotal
For Lighting Use only 照明用电	15Amp/380V, Switch Box 15A/380V 照明转换开关箱	1,620.00		
	30Amp/380V, Switch Box 30A/380V 照明转换开关箱	2,580.00		
	60Amp/380V, Switch Box 60A/380V 照明转换开关箱	4,200.00		
Hanging Point 吊点	Hanging Point 结构吊点	2,482.00		
	Release and Hanging of Ad In the Air 广告悬挂 (不足 5m ² 按 5m ² 计算)	430.00/m ²		
Total :				

- Main power for lighting/for machine should be ordered separately; 照明用电、机器用电必须分开申请 ;
- Only steel structure can be hung for hanging poings.
- Late order: 50% penalty fee will be charged for any late orders received after the deadline;
超过截止日期, 所有租赁价格加收 50% ; 增加、移位或取消将收取 50% 费用 ;
- Please look at the remittance information in Form 6. 汇款方式详见表格 6

Important Notice (注: 重要通知)

The exhibitors of the raw space must pay the official contractor the deposit of the cleaning as follows (only received by the remittance and cash): 光地 / 特装展台须向主场搭建商交纳保洁押金, 标准如下 (只接受现金):

The deposit for raw space : RMB100.00/m² 押金 : 100 元 / 平米
(minimum RMB5000.00 and maximum RMB 50,000.00) (最低 5000.00 元, 最高 50000.00 元)

After the stand is finished dismantling, the dustmen of the exhibition hall will check the floor and if it was undestroyed and clean, the official contractor will return the deposit by the same way.

展台拆除完毕后, 地面如无损并清洁, 展馆方保洁人员确认后, 主场搭建以同样支付方式退还押金。

Form F5: Equipment & Fittings Rental II

表格5 设施租赁申请表

Deadline : 5 May, 2017

截止日期 : 2017年5月5日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218, Heng Feng Road, Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	() Standard booth () Special booth	
	Signature : 填表人 :	Booth No. : 展台号码 :

- **This Form must be filled in completely by every exhibitor who require the service. And must be returned/fax to Shanghai Arts and Sales Expo before the deadline.**
展商如需预定家具设备, 请完整地填写此页表格, 并在截止日期前传真或邮寄至上海雅诗建筑工程有限公司。
- **The rental time is one exhibition period.** 设施租赁时间为一个展期。
- **ALL ORDERED ITEMS MUST BE MARKED ON THE LOCATION PLAN IN FORM 7**
所有租赁项目必须将其摆放位置标示于表格 7 中

Item	Description	Unit(RMB)	Qty.	Total
For Machine Use only 机器用电	15Amp/380V, Switch Box	1,770.00		
	30Amp/380V, Switch Box	2,910.00		
	60Amp/380V, Switch Box	4,590.00		
	100Amp/380V, Switch Box	8,200.00		
	150Amp/380V, Switch Box	12,530.00		
	200Amp/380V, Switch Box	19,210.00		
Compressed Air 压缩空气	≤ 0.4m ³ /min & 8~10kgf/cm ²	4,380.00		
	≤ 0.9m ³ /min & 8~10kgf/cm ²	5,120.00		
	10 Bar 1m ³ /min	5,850.00		
Water 上下水	Water up&down for booth (Ø15mm, 4kg/cm ²) 展台用水	2,920.00		
	Water up&down for machine (Ø20mm, 4kg/cm ²) 机器用水	4,390.00		
Totalize :				

- **Main power for lighting/for machine should be ordered separately;**
照明用电、机器用电必须分开申请;
- **Multi-plug is NOT allowed; Includes the cost of electricity.**
不能用多用插座; 报价已含电费。
- **Late order: 50% penalty fee will be charged for any late orders received after the deadline;**
超过截止日期, 所有租赁价格加收 50%; 增加、移位或取消将收取 50% 费用;
- **Please look at the remittance information in Form 6. (汇款方式详见表格 6)**

Form F6: Equipment & Fittings Rental III

表格6 设施租赁申请表

Deadline: 5 May, 2017

截止日期 :2017年5月5日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	<input type="checkbox"/> Standard booth <input type="checkbox"/> Special booth	
	Signature : 填表人 :	Booth No. : 展台号码 :

- **This Form must be filled in completely by every exhibitor who require the service. And must be returned/fax to Shanghai Arts and Sales Expo before the deadline.**
展商如需预定家具设备, 请完整地填写此页表格, 并在截止日期前传真或邮寄至上海雅诗建筑工程有限公司。
- The rental time is one exhibition period. 租赁时间为一个展期

ALL ORDERED ITEMS MUST BE MARKED ON THE LOCATION PLAN IN FORM 7

所有租赁项目必须将其摆放位置标示于表格7中

Item	Description	Unit(RMB)	Qty	Subtotal
Telephone And Network 电话及网络	LDD 市内直拨	880.00		
	DDD (ExcludingRMB2000 -for deposit) 国内直拨	1,170.00		
	IDD (Excluding RMB5000 -for deposit) 国际直拨	3,360.00		
	10M Fiber-based broadband 10兆有线宽带	6,000.00		
	10M Fiber-based broadband 10兆有线专线 (1 dedicated IP address)	9,000.00		
Total :				

* Please kindly send the payment to (汇款方式):

Name of Beneficiary: Shanghai Arts And Sales Expo Ltd.

单位名称 : 上海雅诗建筑工程有限公司

Account No: 310066441018170240686 Swift Code: COMMCNSHSHI

帐户号码 :310066441018170240686 银行代码 :COMMCNSHSHI

Name of Bank: BANK OF COMMUNICATIONS SHANGHAI
MUNICIPAL BRANCH ZHABEI SUB-BRANCH

开户银行 : 交通银行上海分行闸北支行

- Late order : 50% penalty fee will be charged for any late orders received after the deadline;
超过截止日期, 所有租赁价格加收 50% ;增加、移位或取消将收取 50% 费用。
- After we receive your order forms, we will issue the invoice for you. Please make the payment before the deadline on invoice.
收到订单后将回传《付款通知》确认 ;请在《付款通知》上的截止日期前汇款。

Form F7: Service Location Plan

表格 7 设施位置图

Deadline: 5 May, 2017

截止日期 : 2017 年 5 月 5 日

Please return form to : (请交回) Shanghai Arts And Sales Expo Ltd. 上海雅诗建筑工程有限公司 Room1212, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai 恒丰路 218 号, 现代交通商务大厦 1212 室 Tel. : +86 21 5127 6786 * 206 Fax : +86 21 5127 6799 E-mail : artsales@163.com Contact Person : Ms. Eva	Exhibitor Information (展商信息)	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	<input type="checkbox"/> Standard booth <input type="checkbox"/> Special booth	
	Signature : 填表人 :	Booth No. : 展台号码 :

If you have ordered some service, please fill in completely and return/fax to Shanghai Arts&Sales before the deadline.

展商如有设施预定 (电箱、空压机、给排水、电话、上网线等), 必须完整地写此页表格, 并在截止日期前传真或邮寄至上海雅诗建筑工程有限公司。

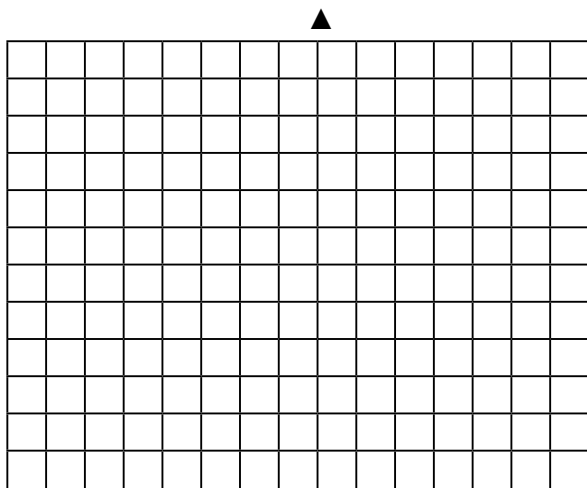
All the Items must be marked on the location plan in the following form.

请将贵公司预定的设施具体摆放位置, 按右下图所给图标标示于左下图中。

(Scale: 1 □ = 1 sq.meter) (每一小格为 1 平方米, 请展商按自己的展台大小标示)

* 请务必标明相邻展台的位置

Hall _____



Hall _____



· If you don not return the plan to us, we will set the equipments in proper position. If you want to change the position On-site, you should pay for the additional money.

若展商未能交回此表, 我们将预定之设备放置于贵司展台内或其周围, 现场如有变动, 须另行收取设施移位费。

Form G : Ticket Distribution

Return to SIEC before May 13, 2017.

Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web:www.dmexpo.com

- * In order to provide your clients complementary entrance tickets, the organizer will allocate a certain amount of free tickets to each exhibitor. The organizer will duly deliver the tickets to the below-mentioned address of the contact person. Please make sure that you correctly spell the address to avoid mis-delivery of tickets.

APPLICATION FORM	
Company: _____	
	_____ pcs. (amount)

If you would like to invite specific Chinese visitors of your own to visit the exhibition, please give your proposed visitors' details in Chinese characters. Otherwise we might not be able to identify the right organization or persons for you. (Translations of names from English into Chinese are phonetic. Chinese name can be written in several ways, all sounding the same. Whenever possible, attach business card in Chinese characters.)

The invitees will be treated as VIP visitors and enjoy all the VIP courtesies Listed.

Please invite for our firm the following Chinese guests to visit the exhibition.

NAME IN CHINESE CHARACTERS	COMPANY AND ADDRESS IN CHINESE CHARACTERS
_____	_____
_____	_____
_____	_____

PLEASE NOTE - Upon receipt of this form, the Organizer will do his utmost to ensure that the above persons are invited to the exhibition. However, if you propose too many visitors, we might have to cut down the number.

Authorized by: _____ Position: _____
(Please Print)

Exhibiting Company: _____ Booth No.: _____

Address: _____

Tel: _____ Fax: _____

Signature: _____ Date: _____

Form H : Application for Pressure Tanks

Return to SIEC before April 10, 2017.

Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web:www.dmcepo.com

- Exhibitor shall be responsible for the proper transportation and storage of all pressure tanks such as those containing helium, compressed air, argon, carbon dioxide, etc.
- All pressure vessels and equipment brought into the Centre must conform to all relevant safety standards and regulations. The safe pressure of the materials and tubes for pneumatic equipment shall be $\geq 15\text{kg/cm}^2$, and the pipe joint must be fixed by hoop instead of iron wires or any other materials.
- According to the related fire-control regulations of Shanghai and requirements from SNIEC the Exhibitor who needs to use pressure tanks should fill in the following form and offer the Organizer and related department the detailed documents for approval.

APPLICATION FORM		
Company :		
Booth No:	Date:	Signature:
Pressure Tanks : (Gas Variety)	_____ (amount)	
Others :		

Authorized by:

Position:

(Please Print)

Exhibiting Company:

Booth No.:

Address:

Tel:

Fax:

Signature:

Date:

Form I : Seminar

Return to SIEC before May 13, 2017.

Tel: (86-21) 6279 2828 Fax: (86-21) 6512 4191 Web:www.dmexpo.com

Photocopy this form if two or more seminars are to be proposed.

The seminar is to be organized by China Die & Mould Industry Association.

You are welcome to propose technical seminar topics (commercial topics are not accepted). A seminar is usually about 2 hours duration. Please fill in this form and return it to the Organizer before May 13, 2017 for topic selection and approval. You will be notified of topic acceptance on or prior to May 13, 2017. If accepted, you are required to prepare 50 copies of English handouts. Three sets of complete papers must be submitted to the Organizer by May 13, 2017. The rest of papers shall be brought in by yourself for distribution to the audience. You should pay RMB5000-RMB7000 for hall rental and organization for each seminar. If you want to cancel the topic which has been approved, you should still pay RMB1400. The seminar fee must be paid before May 13, 2017 to the Organizer's bank account.

1. Proposed Topic of Presentation _____

2. Proposed Speaker (s) and Title (s) _____

3. Proposed time _____

4. I shall need an interpreter Specify language : English only

Yes No

5. I shall need (you are advised to bring your own audio-visual equipment)

35 mm manual slide projector

Overhead projector

Other, please specify _____ (will quote)

Authorized by: _____ Position: _____

(Please Print)

Exhibiting Company: _____ Booth No.: _____

Address: _____

Tel: _____ Fax: _____

Signature: _____ Date: _____

The Business center of SNIEC

Please return it before
25 May, 2017

Form J : Manpower Form

Please return the form to : Business center	Company:	
Add: No.2345 LongYang Road,Pudong Shanghai	Add:	
	Contact Person:	
Tel: 86-21-28906222	Tel:	Fax:
Fax: 86-21-28906073	E-mail:	
E-mail: sniecbc@163.com	Booth No.:	Signature:

We require Manpower during DIE & MOULD CHINA 2017 as follows

Item	Language	Rate (RMB)	Qty. of Person	Starting / Ending Date	Amount (US\$)
On-site Interpreter	English/Japanese	800			
	Korean	1000			
	German/French	1100			
	Spanish	1500			
Etiquette Service	Booth Etiquette	400/day			
	Professional Etiquette	400/half day			
		600/day			
TOTAL AMOUNT					

Other personnel, please specify _____ (will quote).

Notes :

1. Please apply before 7 workdays.
2. We will charge emergency fee if orders on site, and the charges is on the basis of the original prices rise 50%.
3. The quoted price do not include the staff lunch.
4. Please finish the payment before 30, May 2017 to: 上海陆家嘴物业管理有限公司
建行东方路支行 31001587615050001093 and make photocopies of the bank transfer slip to Business Center
5. Please ✓ on the required options.

We also provide Travel reservation on site, specific content as follows:

1. Huang Pu river Tour Yacht
2. The amphibious landscape catering
3. Huang Pu river iconic tour and Shanghai nearby jaunt.
4. Business banquet delivery

The Business centre of SNIEC
Business Centre hotline: 86-21-28906222

Please return it
Before June 10th, 2017.

Form K: Hotel Reservation

<p>Welcome to DIE & MOULD CHINA 2017 The following six hotels, which are all convenient for you to the exhibition hall, are designated for the exhibition.</p>	<p>Please return form to: The Business Centre of SNIEC (Tel: 021-28906222) Add: No.2345 LongYang Road,Pudong Shanghai Contact Person: Ms. YanDan Hotel reservation hotline: 86-21-51088698 Fax: 86-21-51087972 Email: xgjbc_mojuzhan@163.com</p>
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Remark: Please make the reservation as soon as possible in case that hotel rooms are not available.

Please tick in the appropriate :

- OPTION 1 DoubleTree by Hilton Shanghai-Pudong (★★★★★ Metro Line 4)**
NO.889 South Yanggao Road, Pudong Shanghai
 Standard Room: RMB 880+15% per room per night
(one peace of breakfast included,Free internet)
- OPTION 2 Minya Hotel Shanghai(★★★★★ Metro Line 6)**
NO.500 Gushan Road, Pudong Shanghai
 Standard Room: RMB 698 per room per night
(breakfasts included,Free internet)
- OPTION 3 Regal Jinfeng Hotel (★★★★★ Metro Line 6)**
NO. 318 JinGang Road, Pudong Shanghai
 Standard Room: 558 RMB per room per night
(breakfasts included,Free internet)
- OPTION 4 Wassim Hotel. Kangqiao. Pudong Shanghai (★★★★★ Metro Line 11)**
NO. 1668 Xiu Yan Road, Pudong Shanghai
 Standard Room: 458 RMB per room per night
(breakfasts included,Free internet)
- OPTION 5 Days Hotel (Frontier Pudong shanghai)(★★★★★ Metro Line 6)**
NO.2333 Pudong Avenue, Pudong Shanghai
 Standard Room: RMB 428 per room per night
(breakfasts included,Free internet)
- OPTION 6 Jinjiang Inn(LuJiaZui Store)(★★★ Metro Line 4)**
NO.57 PuDian Road, Pudong Shanghai
 Standard Room: RMB339 per room per night
(breakfasts included,Free internet)

We will choose _____ hotel for the following person (s):

Person Name	Qty. of Rooms Required	Single /Double	Check in-Check out	Booking Guarantee	
				Credit Card No.	Expiry Date

NOTES:

- 1.All accommodation reservations are on a "First Come First Served" basis.
- 2.If you wish to share a room, please indicate name of your roommate.
- 3.Room rates are subject to change and prior notification will be given.
- 4.We have more choice if you need more hotels information. Please don't hesitate to contact us.

Contact Person: _____ Email: _____

Company Name: _____ Booth No.(exhibitors only): _____

Address: _____ Tel: _____ Fax: _____

Signature: _____ Date: _____

VENUE INFORMATION (SNIEC)

DIE & MOULD CHINA 2017 will be held at Shanghai New International Expo Centre (SNIEC)

-- (No.2345, Long Yang Road, Pu Dong, Shanghai 201404, China)

1. RULES & REGULATIONS (SNIEC)

Fire-control and Safety Regulations

Booth Construction and Floor Planning

Materials used for the construction and installation of the exhibition booths and any other structures must consist entirely of non-combustibles with a burning diffusion rate not lower than Class B1 as required by both the national and local fire-control regulations of Shanghai. Fire extinguisher must be equipped with.

Any behavior which could hamper the normal operation of the fire protection system and central supervising system, including the fire-alarm bell contact, the fire hydrant, fire extinguisher and fire escape is forbidden.

Free movement in and access to the fire control aisles, emergency fire escape routes and emergency exits must be ensured.

A passage of at least 1.2 meters (4 ft) between any temporary structures and the fire hydrant, equipment room doors and alarm bell contacts must be maintained.

A repair passage of at least 1.0 meters wide between any temporary structures and the wall surface shall be kept.

Each row of the booths must not be longer than 32 meters, and all the passages must be at least 3 meters wide, and strictly complying with the standard booth layout provided by the centre. The maximum height of construction is 6 meters for one-storey booths and 8.5 meters for two-storey booths or above in halls.

No objects may be attached to or suspended from the fire sprinklers or lighting fixtures on the ceiling. The spotlights and other heat-generating equipment are not focused on nor be stationed near the fire sprinklers.

The stand-fitters should carry out their work according to the floor plan approved by fire-control authority. No change is allowed without permission.

SNIEC shall be entitled to remove any form of construction or structure which is not approved or violates the abovementioned guidelines. Exhibitor shall be responsible for risks and expenses that may occur.

All workers entering into the Centre for specific-type work must possess "Shanghai Specific-type Operator Certificate" (electricians, welders or forklift drivers and others). Operators without certificates are not allowed to work. All relative operation rules and procedure must be strictly obeyed. Non-complying operation and supervision are strictly forbidden.

SNIEC will assist organizers in the management of the forwarders and stand-fitters. Exhibitors shall submit workers' name lists as well as ID copies of all the forwarders and stand-fitters to one (1) week prior to the move-in, so that SNIEC can produce standard working permits for them. Workers without permits will not be permitted to work in the Centre. Exhibitors shall obtain a construction permit from SNIEC for setting up a special exhibition stand and the construction can only start by posting such a permit on the construction site.

For other fire control issues, please refer to the Provisions of Shanghai Municipality on the Administration of Fire Control in Exhibition Industry.

Rules of Examining Design Drawings of Booth Construction

In order to enhance the management of booth construction and ensure the safety of on-site construction in the Centre, the following rules must be complied with by Exhibitors and all involved parties:

All design drawings (including 3D prospective plan, measurement drawing, booth floor plan, elevation structure plan, dead load, list of materials and related data) shall be reviewed or verified by a drawing check company appointed by SNIEC.

Design drawings of booth construction may either be reviewed and stamped by a Chartered Structure Engineer of the People's Republic of China appointed by stand fitters, or verified by a professional design company appointed by SNIEC. If exhibitors or stand fitters appoint a Chartered Structure Engineer to check the drawings, they shall submit the original drawings stamped by a Chartered Structure Engineer and copies of documents supporting the qualifications of such Chartered Structure Engineer to the professional design company appointed by SNIEC. The company appointed by SNIEC to check design drawings shall charge fees in accordance with verification standards.

Exhibitors or stand fitters shall submit design drawings of booth construction (including 3D prospective plan, measurement drawing, booth floor plan, elevation structure plan, dead load, list of materials and related data) to the professional design company appointed by SNIEC 4 weeks prior to the move-in.

The unit price of drawing check offered by the professional design company (HAH Consulting & Exhibition Co., Ltd., tel:+86 21 2890 6633/34/35, email:hah@hahchina.com, Ms.Li) appointed by SNIEC is RMB 50/sqm and the charge is computed according

to the drawings (the total area of all stories). A structure plan stamped by a Chartered Structure Engineer shall be produced after the drawing check. For booths already approved by a Chartered Structure Engineer, the unit price of design drawing verification is RMB 25/sqm.

Exhibitors shall supervise and urge its exhibitors and stand fitters to set up booths in strict observance of the drawings reviewed and approved by the professional design company appointed by SNIEC and relevant national standards on structural design, loading, stability and strength to make sure that all booths are safe.

The charge for drawing check of abovementioned booths is computed according to the booth area. In case of failure to submit a design drawing 4 weeks before move-in, a 100% surcharge for on-site drawing check will be charged.

SNIEC has the right to forbid the exhibitor whose design drawings of booth construction have not been approved by a Chartered Structure Engineer to carry out the construction work in the Centre.

In the build-up of a booth already submitted for review, the professional design company appointed by SNIEC shall verify whether the structure plan fully follows the drawings and Exhibitors shall cooperate to redress the discrepancy if there is any.

Hanging Points on the Ceiling

No hanging object is allowed in the Centre without permission. Each permitted hanging point may bear an object which weighs no more than 200KG. There are two rows of hanging points on the high beam with the distance between hanging points at 850MM. The professional staff of the Centre shall conduct the hanging work. The hanging point cannot be used to fix the structure connected with the floor.

If the booth sits close to the walls, no hanging point is allowed on parts near the walls and whether hanging points are allowed on parts away from the walls shall be decided on site. Hanging objects that affect the Center's structure or facilities' safety will not be allowed. If a single structure needs hanging, SNIEC takes responsibility for installing hanging points and blocks while Exhibitors is responsible for the remainder of construction. Hanging advertisements and structural hanging points shall not be placed above public areas unless the organizer agrees to do so. Hanging points shall not be used for lifting facilities and for bearing any moveable objects. Structural hanging points: it may bear a single structure which weighs no more than 1000KG. If the object weighs more than 1000KG, it shall be disassembled and its hanging may be permitted when the weight requirement is met. The hanging height shall not be more than 9 meters. All hanging objects shall be composed of reliably-connected metal structures. Pure wood structures are not allowed.

Hanging of banners: the top and bottom edges of the banner shall be fixated by one metal tube without any break or connection points. If the banner has width no more than 5 meters and weight no more than 25KG, it can be hanged by cotton ropes. If not, it shall use a hanging block. Banners wider than 5 meters shall be fixated by lamp holders.

Overhead Work

Operators who are engaged in overhead work (height \geq 2m) must wear safety helmets and safety belts, and carry out other necessary safety measures against injuries that might be caused by falling objects.

Only qualified overhead operation tools may be used; unqualified ones are expressly prohibited. When passing tools or objects, throwing is forbidden. Methods such as hand-to-hand passing, or conveyance of tools or objects by bags, or lifting up and/or down with ropes, shall be adopted.

Unqualified operators are forbidden to do overhead work, and it is also strictly forbidden to do overhead work after drinking alcohol.

Facility Installation

Application for Distribution Box

The safe loading capacity shall be taken into consideration when exhibitors apply for electric wattage. The electric facilities must not be overloaded and the safe operation must be ensured. The facility application drawing (the final one) shall be submitted one week prior to the move-in. The application for supersized booths (over 100,000sqm) shall be submitted one month prior to the move-in.

Connection of Distribution Box

The installation personnel for electric lines and facilities must hold valid electrician operation certificates.

Only qualified electrical materials are used in the build-up of booths (including both standard and special booths). Double-sheath copper wires and cable lines must be used, and the section of the conducting wires must be \geq 1.5 mm. Electrical materials must be equipped with enough safe loading capacity. It is strictly forbidden to use single wires with no sheath, twist pairs or aluminum wires. As to the configuration of wires, three-phase five-wire system shall be applied for the line voltage (L1 L2 L3, N, PE) and single-phase three-wire system for the phase voltage (L, N, PE).

All metallic structures and shells shall have a reliable grounding. The conducting wires should be fixed in a cellular or other form instead of being randomly installed on roads, grounds or doorways. Electric lines crossing passageway shall be protected by a cable bridge. When sub-circuits are connected, insulating porcelain and plastic joints must be used instead of being wrapped directly by insulating adhesive tape before any insulation protection measures are taken.

The distribution box for standard exhibition stands must be installed in a cable duct in the exhibition hall, while the distribution box for special exhibition stands must be installed in a cable duct or in the exhibition stand. It is strictly forbidden to leave a distribution

box in doorways, fire-control passages or any conspicuous place in exhibition stands.

Outdoor electrical and lighting equipment shall be water-proof. Safety measures such as moisture-proofing, water-proofing and weather-proofing, etc. shall be implemented.

Electricity Supply

SNIEC shall broadcast the pre-recorded announcement about the time of electricity supply and related safety issues ahead. Exhibitors shall carry out safety inspections within those two hours to ensure conformity to the Rules of Operating Low-Voltage Electric Facilities.

Electricity Cut-off in Closed Hours

To ensure the safety of the exhibition hall and eliminate fire risks, exhibitors shall cut off electricity to all facilities after all relevant staff have left the exhibition hall when one exhibition day ends. SNIEC shall appoint personnel to carry out inspection on the exhibition hall. If there are booths whose electricity supply are not cut off, SNIEC shall turn off the power switch and exhibitors shall assume responsibilities for all consequences ensued. For booths without electricity, exhibitors shall submit a written application to SNIEC on the following morning and the supply will be resumed jointly by both Parties after safety inspection.

Exhibitors shall be responsible for resuming the supply of electricity that it has cut off.

In the case of booths which require 24 hours power, exhibitors shall apply to SNIEC for permission in writing prior to the submission of final drawing.

Electricity Cut-Off After Move-Out

On the day before the event conclusion, SNIEC informs exhibitors about the time and scope of cut-off. For any request of electricity supply after cut-off, SNIEC shall carry out on-site-inspection and has the right to reject such request if certain conditions are not met.

Application for Facilities in Special Exhibition Stands

Special exhibition stands shall apply for facilities separately. Two stands shall not share the same facilities.

Hazardous Materials

Unless approved by SNIEC and the relevant authorities in writing,

a) No open fire or combustible gas is allowed to be used in the Centre.

b) No explosive, petrol and highly flammable toxic or corrosive substance is allowed to be used in the hall.

Radioactive substances shall not be brought into the Centre.

c) No more than one (1) day's supply of any solid or liquid material shall be stored within the SNIEC or stands at any time, and the remainder should be stored in appropriate containers and sealed in a location confirmed by the government departments, SNIEC.

d) Toxic wastes must be sealed in suitable containers with clear markings, and must be handled according to the relevant government rules governing waste disposal.

e) No smoking is allowed in Leased Area and anywhere in the Centre with non-smoking signs.

The following articles are forbidden to be exhibited in or brought into the Centre without the written approval from SNIEC: arms, guns, swords, ammunition, explosives, inflammable materials, radioactive substances and any other dangerous goods, goods prohibited for import, goods infringing upon patent rights, goods that may affect the normal operation of SNIEC, and any item prohibited by the relevant government departments.

Pressure Tanks

Exhibitor shall be responsible for the proper transportation and storage of all pressure tanks such as those containing helium, compressed air, argon, carbon dioxide, etc.

Exhibitor shall immediately remove improperly located pressure tanks to the appointed location once informed by SNIEC.

All pressure vessels and equipment brought into the Centre must conform to all relevant safety standards and regulations. The safe pressure of the materials and tubes for pneumatic equipment shall be $\geq 15\text{kg/cm}^2$, and the pipe joint must be fixed by hoop instead of iron wires or any other materials.

Exhibit Demonstration and Operation

All machines for demonstration must be equipped with safety devices and running signs which may be removed only when the machines are disconnected from power without any latent danger.

Working machines must be placed at a relatively safe distance from visitors, and safety operation device is needed.

Any machine or apparatus can only be demonstrated in the booth, and operated and supervised by qualified persons. No motors, engines or power driven machines are to be used without adequate fire-protection measures taken by Exhibitor.

Safekeeping of Exhibits and Personal Belongings

Organizer takes no responsibility for the loss of any goods that are not entrusted to Organizer.

Painting

Large-scale painting is not permitted in the Centre. However, small scale “touch-up” painting of the exhibits and stands is permitted during the Move-in Period with all necessary safety precautions in place. These precautions include:

- a) Painting in an area properly ventilated;
- b) Use of non toxic paints;
- c) Covering the concrete floor with dry paper or plastic film;
- d) No painting near the Centre’s vertical structure (i.e. walls);
- e) No washing of paint material within or surrounding the Centre.

Exhibitor is responsible for any damage to SNIEC resulting from painting and is liable for the cost of restructuring the damaged parts.

Emergency Evacuation Measures

Exhibitor and its staff must follow the established emergency and evacuation plan.

Exhibitor shall follow the guidance of SNIEC service staff in emergency evacuation.

Exhibitor shall ensure that its build-up workers are trained properly in using the first aid and fire fighting appliances provided by SNIEC.

Security

SNIEC provides twenty-four (24) hours security service in public areas, and Exhibitor shall comply and cooperate with all the security procedures stipulated by SNIEC Security Office.

Utility Services

For safety reasons, installation and connection of all utility services including electricity, water, drainage and compressed air must be provided and installed by SNIEC. Please contact Official Booth Constructor for details.

Facility Protection Regulations

Booth Build-up and Dismantling

If it intends to set up partition walls, Exhibitor shall put up plates or construction paper on the floor under the walls to protect the floor surface, and shall be responsible for the repair of any damage to the floor due to the construction or dismantling of the stand.

No nails, adhesives, drawing pins, or similar materials or hole-drilling shall be applied to any part of the premises without the prior approval of SNIEC. Exhibitor shall be responsible and liable for any damage caused even if such approval is granted. No work should be carried out in the entry lobby without permission.

Only environment-friendly carpet and double-sided cloth adhesive tapes can be laid on the floor.

Inferior carpet containing CaCO₃, double-sided blown-sponge or any other materials difficult to clean up are forbidden.

Exhibitor will be responsible for the removal of all adhesive tapes and residual marks within the Leased Area. SNIEC is responsible for restoring any damage to the facilities due to the use of adhesive tapes that are not approved by SNIEC, but the restoring cost shall be borne by Exhibitor.

Stick-on decals or similar promotional items are forbidden to be stuck on any part of the building of SNIEC. Any cost incurred by SNIEC for the removal of these items and repair of any damage caused shall be borne by Exhibitor.

Erasable chalk and approved tape are allowed to mark the locations of the booths on the hall floor. Other marking methods on the floor are not allowed. The removal cost of any non-approved floor marking shall be borne by Exhibitor.

Floor Load-bearing

The floor load-bearing capacity of indoor exhibition space is 3.3 tons/m². If there is any vertically vibrating part in the exhibit operation, the above-mentioned floor load-bearing capacity shall be reduced at least by 50%. It is prohibited to set up a booth or pile heavy goods on the two main cable pipelines in the exhibition hall. The above-mentioned floor load-bearing capacity shall be taken into consideration during the goods transportation, placement, demonstration and operation. Should there be any question, inquiries are to be made with SNIEC before goods are moved into the hall.

Garbage Disposal

Exhibitor is responsible for the removal of garbage and wastes from the Leased Area, service areas, unloading platforms and transportation passages. All booth structures shall be moved out of the Center (including the exhibition hall, unloading platforms, the square, the parking lot, surrounding roads and etc.).

The waste water should be disposed at certain place appointed by SNIEC. Washing basins and water closets in the toilets in the Centre shall not be used for disposal of waste water, food or rubbish. The cost of cleaning blockages in the drainage system and any other work caused thereby shall be responsible by Exhibitor.

Exhibitor shall properly use the pits for utility services in the hall in setting up and dismantling the booth and ensure that the waste water will be discharged into the designated areas fitted with proper plumbing instead of into the pits.

Sand, Soil and Similar Material

If sand, soil, garden-use turf, moss, and other similar material are required for the exhibition and presentation, an antileak protective layer shall be put on the floor. Exhibitor shall take all necessary precautions to prevent any part of the Centre from being damaged by the above-mentioned material, and ensure no water leakage.

Exhibitor shall be fully responsible for any damage to SNIEC resulting from violation of the above-mentioned rules.

Move-in of the Exhibits and Construction Materials

Goods Transportation

When arriving at the Centre, the cargo vehicle of Exhibitor shall enter the designated location for unloading in the arranged order through the designated transportation passage before parking at the designated parking lot only after obtaining consent from SNIEC. Trucks with the loading capacity of 5 tons and under can directly enter the exhibition hall for unloading.

It is forbidden to move the goods in the public area, audience passage, entrance hall and the entrance square.

The height of the vehicle allowed to enter into the hall shall not be higher than 4 metres with a speed limit of 5km/h.

Cargo Deliveries

Any goods arriving prior to the Move-in Period will be handled by one of the official on-site freight handling agents designated by Exhibitor. SNIEC will not accept any freight deliveries/shipments arriving in advance.

Storage of Containers

The on-site forwarder designated by Organizer shall handle container storage within the area designated by SNIEC.

Transportation Vehicle

“Transport Pass” must be obtained at property management office before driving vehicles into the loading areas, to load and unload the goods. Security staff are authorised to prevent those who fail to follow the guidance from entering.

“Transport Pass” is charged at RMB 20/vehicle with a RMB 300 deposit (with exceptions for official forwarders). The refund of the deposit is based on the presentation of the “Transport Pass” as well as the deposit receipt after the completion of the loading. Any loss or damage of the “Transport Pass” will be fined at RMB 50 per pass.

The time limit for loading is 1.5 hours in the Centre. The overtime charge will be assessed at RMB100 for every half hour (the overtime charge for less than half an hour is also RMB 100).

The driver shall follow the guidance of the security staff and is forbidden to leave the vehicle unattended. Once the loading is finished, the vehicle shall be driven out immediately to avoid unnecessary traffic congestion for which the deposit will be deducted.

Those who intend to drive vehicles into the exhibition halls are required to apply in advance, and prepare for the hall protection facilities and park at the designated location according to the guidance of the security staff.

Vehicles are not allowed to enter loading areas in the Show Period except for some special cases which require the further approval of SNIEC and an additional management fee of RMB 50 per vehicle.

Working hours for issuing “Transport Pass” start from 8:30am to any time scheduled by Organizer. Any forwarder who needs to extend working hours for special reasons should apply an hour in advance and complete the formalities at the service point.

No vehicle is allowed into the hall without permission.

Operation of the forklifts shall abide by the safety rules & regulations with a speed limit of 5km/h.

The driver must be qualified personnel.

Management Regulations Governing Other Services

Public Areas and Passages

All areas other than the Leased Area are considered public areas. The exhibitions or non-exhibition activities using the public areas shall require the prior approval of Organizer.

Cargo Passage

Exhibits and large goods can enter the exhibition site only through the designated goods passage.

Exhibitor Passage

The exhibitors may enter the exhibition hall through the designated exhibitor passage.

Fire protection passages

All fire protection passages must be kept unblocked. It is strictly forbidden to establish booths or place goods in the fire protection passages.

Distribution of Promotion Materials

The distribution of catalogues, advertising pages and other promotion materials shall be strictly restricted in the leased area. Unless approved by SNIEC in written form, it is prohibited to distribute any material in the public areas of SNIEC.

Audio and Video Systems

SNIEC provides leasing service for AV equipment and technical support. Exhibitor shall get SNIEC prior approval if it employs other contractors to install the system. All cable-laying and configuration shall be in conformity with the regulations of SNIEC.

Animals

No reptile, fish, bird or any other live animal shall be allowed to enter the Centre, except as an approved exhibit, or used for exhibition or performance purpose. In addition, Exhibitor must prove to SNIEC that proper precautions have been taken for care and control of the animals and should obtain the prior written approval from SNIEC. Animals to be allowed into the Centre must be quarantined by the sanitary and antiepidemic station.

Balloons

Balloons may be brought into the Centre only with the prior written approval of SNIEC. The cost of removing any balloons suspended on the ceiling and in the hall shall be borne by Exhibitor. Hydrogen-filled balloons are forbidden.

Facilities and Services for the Handicapped

The Centre has elevators, restrooms, telephones, information and registration counters especially designed to accommodate the needs of the handicapped. Upon the approval of SNIEC, guide dogs are permitted to accompany a handicapped person who is responsible for its care and control.

Lost and Found

All enquiries regarding lost and found items should be made to the Security Office. All lost and found articles are catalogued and stored for 30 days. At the expiry of this period, all articles will be disposed of at the discretion of SNIEC and no other person shall have any further claim to those articles. SNIEC shall not be responsible for any items not collected during the stipulated period.

Management Fee

SNIEC has the right to charge stand-fitter(s) and freight forwarder(s) management fee for their work within the Centre, and Exhibitor has the obligation of informing them to pay management fee(s) to SNIEC before move-in. Exhibitor is required to prepay on-site service fee and deposit for build-up work by credit card, cheque or cash when applying for on-site services.

Public Parking Lots

Clients and visitors who enter the Centre by motor vehicles must follow the guidance of the security staff and pay applicable car parking fees.

Catering / Flowers/ Furniture

Box lunch, non-appointed catering, plants and furniture, etc. are not allowed to bring into the exhibition hall without permission. Please contact the official contractors for any additional orders. Exhibitors are responsible for all the disputes and loss caused by making orders to any non-official contractors.

Construction Safety Management

Exhibitor takes responsibility for construction safety management for the exhibitions and non-exhibition events. Exhibition shall appoint full time personnel to be in charge of safety management in terms of transportation, build- up and move-out related to the exhibitions and non-exhibition activities. Stand-fitters, exhibitors and freight forwarders are required to have their own full-time safety management personnel.

Notice

To ensure the safety and success of the exhibition, all units related should adhere the work safety, fire protection law and regulation issued by the State, Shanghai Municipal Government and Shanghai Fire Bureau, and fire-fighting rules and building codes of the Organizer and the Venue during the exhibition wherever in the exhibition hall or in the outdoor space. A person in charge should be appointed for the safety of construction and fire-fighting.

Safety precautions should be taken during the set up & dismantling period. All the contractors should wear the safety helmet in the exhibition halls. Safety belt should be fasten while working on a high altitude.

Exhibitors with self-constructed stand shall submit the detail of design plans, elevations, perspective drawings, description of structure and construction materials, fire-fighting precautions, etc. to the Organizers in quadruplicate files or sent by email before Deadline. Material preparation and construction are only allowable in accordance with its design plan with the Organizers' approval. Contractor should carry out stand construction strictly according to the approved drawings. If any changes, please ask the Organizer for re-approval.

All goods, products or services presented by the exhibitor shall be part of the organizer's exhibits profile. Direct selling and subletting the space are forbidden.

2. Technical Specifications (SNIEC)

FACILITIES	HALL E1-E7
Space (Gross)	11,500 SQM/Hall
Exhibit Loading Access	Gate 3,8: 5.3M(W), 7.2M(H) Gate 1,2,4,5,6,7,9,10: 5M(W), 4M(H)
Floor Loading-bearing	Solid Concrete Indoor Loading Capacity is 3 Tons/M ² . Any vertically vibrating part in the exhibit operation, the floor load-bearing capacity shall be reduced at least by 50%. It is prohibited to set up a booth or pile heavy goods on the two main cable pipelines in the exhibition hall.
Power Supply	3-Phase, 5-Line, 380V/220V, 50Hz
Compressed Air	Lower Than 10 bar Various Outlets At 10MM(D), 19MM(D), 25MM(D)
Water Supply	210 Outlets Per Hall, Various Outlets At 15MM(D), 20MM(D), 25MM(D)
Drainage	105 Outlets per Hall, Each Outlet At 100MM(D)
Lighting	250Lux
Hall Height	11~17M
Exhibits To Halls	Trucks/Forklifts
Flooring	Concrete Floor with Hardener, Loading 3MT/SQM
Ceiling Height For Booth Construction	6 Metres for One-storey Booths 8.5 Metres for Two-storey Booths
Hanger In Halls	Light Ad Carrier Under 10KG
Fire Protection	Automatic Fire Sprinkler, Detection & Alarm System With Piser & Hosereel, Port able Fire Extinguishers, Hydrant
Security System	24 Hours Security Patrol, Central Video Surveillance, Sensor Alarm System
Ventilation	Available
Broadcasting System	
Emergency Lighting	

3. Venue Information

ATM	Agricultural bank of China (South Entry Hall) China Construction Bank (South Entry Hall)
On-site Shop	Family Mart (W1-B2; W3-B2; E3-B1) Shanghai Rifu Printing Co., Ltd (E2-B1)
On-site Flower Shop	Yinxin Flower Store (W3-B1; E2-B3)
On-site Catering	Western Restaurant (South Entry Hall) McDonald's Restaurant (W5; E1&E4) PAPA John's (E4-B1) 98 Restaurant (Mezzanine of E3 & E4) Various Catering (available at some loading areas, outdoor space and temporary hall)
Business Center	South Entry Hall
On-site Government Office	Shanghai Fire Bureau Office (W2-B5) Century Plaza Police Station Shanghai Municipal Security Bureau Pudong Branch (W4-E5) Shanghai Pudong Tourist(Meeting) Information & Service Center (W3-B3) China Inspection and Quarantine Office (W3-W1/W2) Customs Office (W2-W2/W3/W4/W5)
Bank	Bank of China (No.2000 Longyang Road, Shanghai) Shanghai Pudong Development Bank (No.2277 Longyang Road, Shanghai) Agricultural Bank of China (No.1629 Longyang Road, Shanghai) Bank of Communications (No.291 Yulan Road, Shanghai)
Supermarket & Shop (near SNIEC)	METRO Mart (No.383 Baiyang Road, Shanghai) Carrefour (No.2, Lane 199 Fang Dian Road, Shanghai) B&Q (No.393 Yinxiao Road, Shanghai) SUNING (No.2000 Longyang Road, Shanghai)
Catering (near SNIEC)	Yonghe King / KFC(No.2000 Longyang Road, Shanghai) McDonald's Restaurant (1F, Longyang Road Station, Maglev) MANABE (1F, No.2277 Longyang Road, Shanghai. TEL :021-50101518) Tin Tin Seafood Barbour (2F, No.2277 Longyang Road,Shanghai. TEL :021-50101788) Shanghai Damuzhi Square (Lane 199 Fangdian Road, Shanghai) Thomason Golf Club (2F, No.1 Longdong Road, Shanghai. TEL :021-58338888)
Traffic Measure	Bus Route: Bridge Line No.6 (Shanghai Jiaotong University—Shanghai ZhangjiangHi-Tech Park) Subway: Metro Line 2, Metro Line 7 Maglev (Pudong International Airport—Longyang Road.) Shuttle Bus: You can take the Shuttle Bus From the Longyang Road subway station of Line 2 or Line 7.

FORM BUILDING APPROVAL FOR INDOOR SPECIAL DESIGN STAND

DEADLINE:

-Submit in duplicate-

Please return form to: HAH Consulting & Exhibition Co.,Ltd. Shanghai E2-2E1, 2345 Long yang Road Pudong New Area Shanghai 201204 P.R.C Tel.: +86 (0)21 28906633/34/35 Fax: +86 (0)21 28906000/28906050 Contact Person: Ms. Lya Huang Ms. Jojo Li Email: hah@hahchina.com	Company:
	Address:
	Category of Booth
	Tel:
	Fax:
	Email:
	Authorised by:
	Signature:
	Date:
	Exhibition Name:
	Hall / Booth No.:

According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

Total Booth Area:	Primary Material:	Material Model:
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Other Material Details:

Applicable Area:						
Name/Model:						
Applicable Area:						
Name/Model:						

Booth Builder:

Company:					
Address:					
Tel:		Fax:			
Contact:					
Name of Grade A Registered National Structural Engineer:		No.:			
Tel:		Mailing Add.:			
Remark:	If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of "Name of Grade A National Registered Structural Engineer". The above step can be ignored if the drawings are submitted to the HAH directly for inspection.				

Regulations on Booth Construction & Design Drawing Review:

All Indoor booths with height of or above 4.5m or roof structure covering the booth area above 50% must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our HAH, the review is charged as **RMB 25/SQM**. For booths approved by their own Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as **RMB 18/SQM**.

If you need the services offered by assigned drawing inspector, please submit the following drawings:

- a. Booth perspective drawing (1 front-side and 2 sides), b. Floor plan,
- c. Cutaway view, d. Elevation,
- e. Section (Side elevation),
- f. Detailed booth material checklist, g. Structural drawing,
- h. Structural calculation drawing stamped by Grade A registered National structural engineer, in quadruplicate (**re-inspection booths need**)
- i. Static test report or static load calculation Stamped by Grade A registered National structural engineer, in quadruplicate (**re-inspection booths need**)
- j. Certification of Grade A National registered structural engineer (**re-inspection booths need**)

Note All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. *DO NOT only specify by grid, in which case, the drawings may be returned without approval.* The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

For construction and design drawings, if neither reviewed nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

Please T/T the inspection charge to the following bank account, and fax the T/T voucher to HAH (the reviewed area is calculated upon the actual booth area)

Account Name: HAH Consulting & Exhibition Co., Ltd. Shanghai

Bank Name: Huaihai Office, Shanghai Branch, China Merchants Bank

Account No.: 212081817110001

HAH will start inspection upon receipt of both T/T voucher and drawings.

**Declaration by the Project Manager, Foreman or Site Manager responsible
For implement of the special stand design**

I, the responsible Project Manager Site Manager (tick as application)

Name: _____ Address: _____

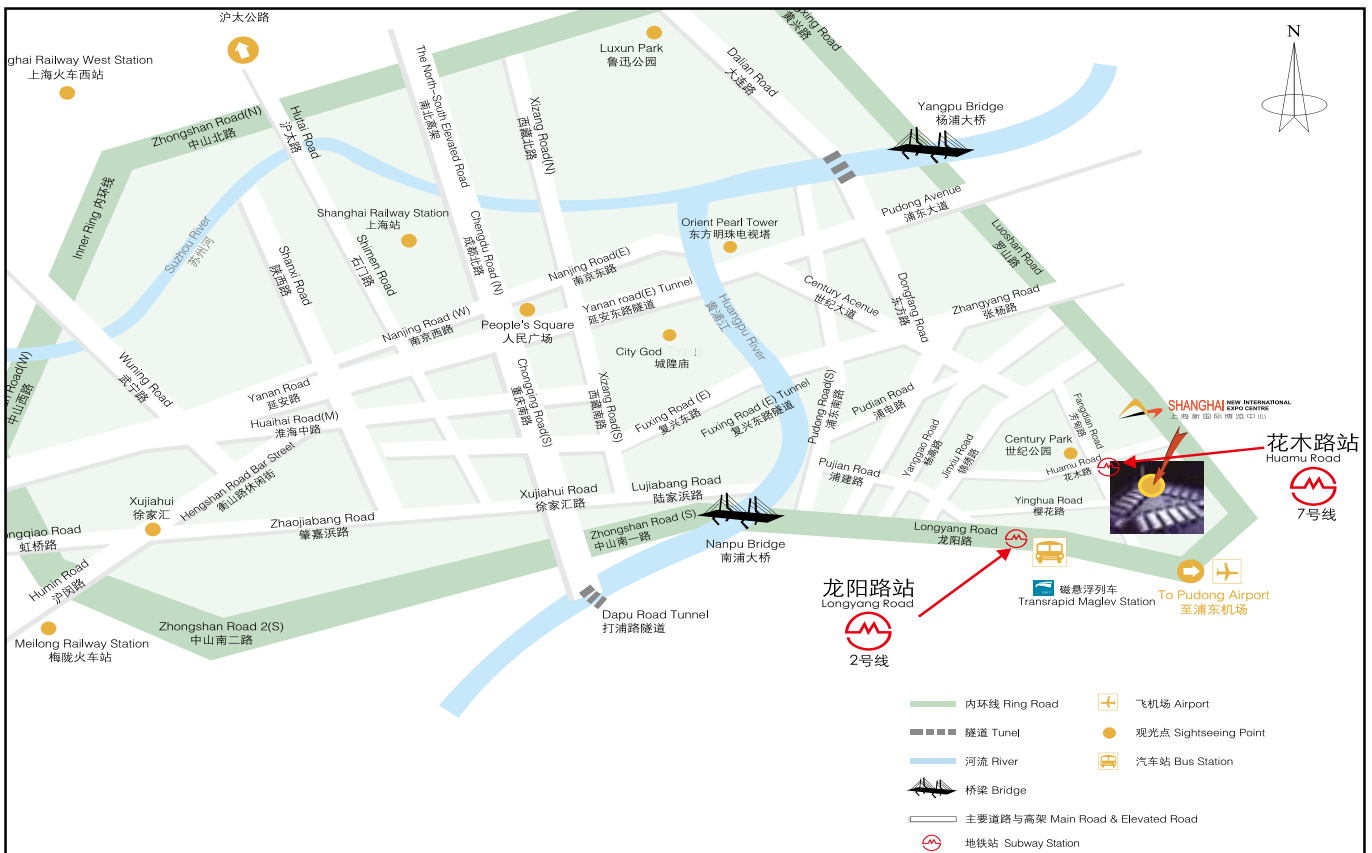
Tel: _____

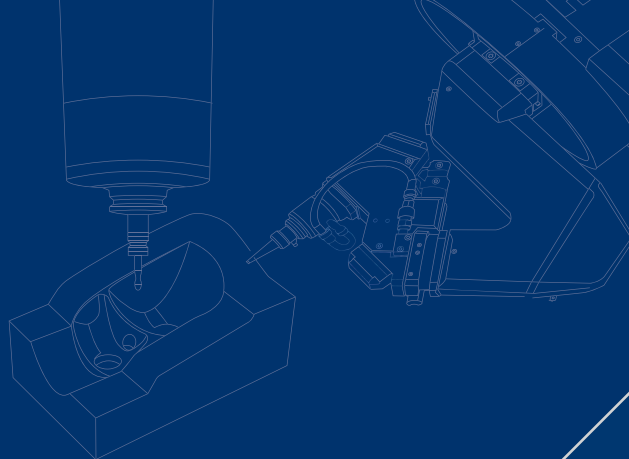
Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.

GENERAL FLOORPLAN



PUBLIC TRANSPORTATION:





DIE & MOULD CHINA 2017



(021) 6279 2828



(021) 6512 4191



dmc@siec-ccpit.com